

Ontario-Montclair School District
Regular Meeting of the Board of Trustees

AGENDA

Thursday, June 27, 2019

Chino Basin Water Conservation District
Waterwise Community Center
4594 San Bernardino Street
Montclair, CA 91763

Closed Session: 6:30 PM
Open Session: 7:00 PM



“Our Community, Our Children, Our Commitment, Our Future”

Board of Trustees:

Sonia Alvarado
Kristen Brake
Sarah S. Galvez
Elvia M. Rivas
Alfonso Sanchez

Mission Statement

Ontario-Montclair School District (OMSD) is committed to providing a world-class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships.

Misión

El Distrito Escolar de Ontario-Montclair, está comprometido a proporcionar una educación de calidad mundial a todos los estudiantes en ambientes escolares seguros y respetuosos que den poder a los estudiantes, personal y familias y que cultiven sociedades con nuestra comunidad, negocios y agencias no lucrativas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Board of Trustees

Elvia M. Rivas - President
Sarah S. Galvez - Vice President
Kristen Brake - Clerk
Sonia Alvarado - Member
Alfonso Sanchez - Member

Board Secretary

Superintendent
Dr. James Q. Hammond

Cabinet

Phil Hillman, Chief Business Official, Business Services
Tammy Lipschultz, Assistant Superintendent, Learning & Teaching
Hector Macias, Assistant Superintendent, Human Resources

Irma Sanchez, Executive Assistant to the Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

BOARD MEETING NOTICE

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at www.omsd.net, Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making "*at large*"¹ body. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

The board president, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the superintendent.

1. Comments from Visitors

**Yellow
speaker slip
to be turned
in before
Recognitions/
Presentations**

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

¹At large meaning board members must reside within Ontario-Montclair School District boundaries.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD MEETING NOTICE

2. Accessibility, Special Accommodation

Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the superintendent's office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to four minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **12 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 12-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

NOTICE: The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The district hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Governing Board no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en www.omsd.net, que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que elabora políticas¹. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

1. Comentarios de los visitantes

La hoja amarilla para dirigirse a la mesa directiva debe ser entregada antes de los Reconocimientos/ Presentaciones

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.

El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente preguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

¹Significa que los miembros de la mesa directiva deben vivir dentro de los límites de residencia del Distrito Escolar de Ontario-Montclair.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

2. Accesibilidad, Acomodación especial

Los individuos que requieren acomodaciones o modificaciones especiales, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a cuatro minutos**, a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **12 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 12 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

AVISO: Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR MEETING OF THE BOARD OF TRUSTEES
A G E N D A

Thursday, June 27, 2019

Meeting Location

Chino Basin Water Conservation District
Waterwise Community Center
4594 San Bernardino Street, Montclair, California 91763

For assistance with clarification or language translation of a specific board meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

As a courtesy, please silence your cell phones, pagers, and other electronic devices while the meeting is in session.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

A. PUBLIC MEETING – 6:30 PM

BOARD OF TRUSTEES

CALL TO ORDER

_____ **Ms. Alvarado**

COMMENTS FROM THE PUBLIC

_____ **Ms. Brake**

_____ **Ms. Galvez**

CLOSED SESSION

_____ **Ms. Rivas**

_____ **Mr. Sanchez**

Moved _____ **Seconded** _____ **Vote** _____

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

1. Personnel Actions

- a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

2. Conference with Legal Counsel

- a. Anticipated Litigation: *Pursuant to Government Code Section 54956.9(d)(2)*:
- Two (2) Cases

3. Negotiations/Public Employee Evaluations

- a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*
Agency Negotiator: Hector Macias, Assistant Superintendent, Human Resources
Employee Organizations: OMTA and CSEA Chapter # 108
- b. Public Employment and Labor Negotiators: *Pursuant to Government Code Section 54957 and 54957.6*
Agency Representative: Superintendent
Unrepresented Employee Titles: Assistant Superintendent, Human Resources, Assistant Superintendent, Learning & Teaching, and Chief Business Official

- c. Public Employment and Labor Negotiators: *Pursuant to Government Code Section 54957 and 54957.6*
Agency Representative: Elvia M. Rivas, Board President
Unrepresented Employee: Superintendent

ADJOURNMENT OF CLOSED SESSION

B. RECONVENE TO OPEN SESSION – 7:00 PM

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ADOPTION OF AGENDA

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

E. RECOGNITIONS/PRESENTATIONS

- 1. 2019-2020 Proposed Ontario-Montclair School District Budget as Presented by Phil Hillman, Chief Business Official: **Presentation** (Ref. E 1.1)

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5)

Visitors wishing to comment on agenda items should request recognition by the Board President at the time the Board is considering the item. The Board will hear such comments by visitors before the Board members discuss the items and prior to the vote of the Board.

All individual comments shall be limited to **4 minutes**, unless the time limit is waived by action of the Board. The maximum time allowed for the Board to hear various comments on the same subject will be **12 minutes**, unless such time limit is waived by action of the Board.

The Board of Trustees welcomes comments and/or questions from visitors. Should you wish to address the Board, you may voluntarily complete a yellow speaker information form located at the table in the lobby, the auditorium podium, or obtain from the Executive Assistant to the Superintendent. The form should be submitted to the Executive Assistant **before** the Recognitions/Presentations section on the Agenda.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take Board action on anything not listed on the agenda.

- 1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

G. COMMENTS FROM EMPLOYEE REPRESENTATIVES

This listing provides an opportunity for the Board of Trustees to hear reports and communications from employee associations as listed. All reports are limited to five (5) minutes.

- 1. Ontario-Montclair School Teachers Association (OMTA)
- 2. California School Employees Association (CSEA) Chapter # 108

H. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

a. Superintendent’s Office

- a1. Thursday, May 2, 2019, Regular Meeting Minutes of the Board of Trustees: **Approval** (Ref. a 1.1-10)

b. Business Services

- b1. Acceptance of Warrant Registers: Fund 01 Batch # 3355-3360, 3362, 3364-3372, 3374-3380, 3388, 3391-3395, 3397-3399, 3401-3403, 3406-3415, 3418-3422, 3424-3427, 3429, 3430, 3434, 3435, 3437, 3440-3442, 3444-3446, 3448, 3451, 3454, 3455, 3459-3463, 3466, 3468, 3476-3483, 3484-3490, 3494; Fund 12 Batch # 3361, 3373, 3389, 3396, 3400, 3423, 3443, 3449, 3452, 3483; Fund 13 Batch # 3363, 3390, 3431, 3436, 3447, 3453, 3492, 3495; Fund 21 Batch # 3381-3387, 3404, 3405, 3416, 3417, 3428, 3456-3458, 3469, 3470, 3471, 3473-3475, 3491, 3493; Fund 25 Batch # 3450; Fund 35 Batch # 3467, 3472; Fund 40 Batch # 3432, 3433, 3438, 3439, 3465; and Fund 67 Batch # 3464: **Approval** (Additional Supporting Information Available Under Separate Cover)
- b2. Purchase Orders 395241-395338 and 400001-400440: **Approval** (Additional Supporting Information Available Under Separate Cover)
- b3. Purchasing and Contracts Report: **Approval** (Ref. b 3.1-6)
- b4. Acceptance of Gifts/Donations: **Approval** (Ref. b 4.1-2)
- b5. Rejection of Liability Claim: **Approval** (Ref. b 5.1)
- b6. Adoption of Resolution 2018-19-39, Education Protection Account (EPA) Funding and Spending Determinations for the 2019-2020 Fiscal Year: **Approval** (Ref. b 6.1-5)
- b7. Submission of Application for Funding Consolidated Application and Reporting System (CARS) for the 2019-2020 School Year: **Approval** (Ref. b 7.1)

b. Business Services

- b8. Adoption of Resolution 2018-19-41, Signatory Authority to File Funding Applications Under the California Disaster Assistance Act (CDAA): **Approval**
(Ref. b 8.1-2)

c. Human Resources

- c1. Certificated Personnel Recommendations Report # CERT189-0627 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination and Report of Action Taken by the Board of Trustees in Closed Session on June 13, 2019: **Approval**
(Ref. c 1.1-3)
- c2. Classified Personnel Recommendations Report #CLA189-0627 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination: **Approval**
(Ref. c. 2.1-2)
- c3. Revised Substitute Pay Rate Schedule, Effective July 1, 2019: **Approval**
(Ref. c 3.1-2)
- c4. Adoption of Declaration of Need for Fully Qualified Educators: **Approval**
(Ref c 4.1-4)

d. Learning & Teaching: NONE

I. DISCUSSION/ACTION/PUBLIC HEARING

Learning & Teaching

- II. Appointment of Representatives to Serve on the Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC): Gladys E. Aguilar-Huari, Elisabeth Armijo, Lucy Garcia, Crisol Mena, Karina Perez, Martina Rangel-Ortega, Dr. Jacqueline Smith and Silvia Vargas: **Approval**
(Ref. I 1.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Business Services

- I2. Appointment of Measure “K” Citizens’ Bond Oversight Committee (CBOC) Member to a Two-Year Term: Cindi Aguirre: **Approval**
(Ref. I 2.1)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

- I3. Memorandum of Understanding for Nurse Coverage Outside Regular Assignment: **Approval** (Ref. I 3.1-14)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

- I4. Memorandum of Understanding for a Signing Incentive for Hard to Fill Positions: **Approval** (Ref I. 4.1-4)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Learning & Teaching

- I5. Ontario-Montclair School District 2019-2020 Local Control Accountability Plan (LCAP) Federal Addendum: **Approval** (*Additional Supporting Information Available Under Separate Cover*) (Ref. I 5.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Learning & Teaching

- I6. Second Reading and Adoption of the 2017/2018 – 2019/2020 Local Control Accountability Plan (LCAP) as Revised: **Approval** (*Additional Supporting Information Available Under Separate Cover*) (Ref. I 6.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

Public Hearing Opened _____ **Public Hearing Closed** _____

- I7. Public Hearing regarding the Ontario-Montclair School District (OMSD) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association (OMTA): **Public Hearing** (Ref. I 7.1)

18. Adoption of the Ontario-Montclair School District (OMSD) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association (OMTA): **Approval**
(Ref. I 8.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

Public Hearing Opened _____ Public Hearing Closed _____

19. Public Hearing regarding the Ontario-Montclair Teachers Association (OMTA) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair School District (OMSD):
Public Hearing (Ref. I 9.1-2)

Superintendent's Office

110. First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs) and Exhibits (Es) as Listed (*Additional Supporting Information Available Under Separate Cover*): **Approval** (Ref. I 10.1-2)

Superintendent's Office

BP & AR 0420.4: Charter School Authorization
BP & Exhibit 0420.41: Charter School Oversight
BP & AR 1312.1: Complaints Concerning District Employees
BP & AR 1312.3: Uniform Complaint Procedures
AR 1340: Access to District Records
BB 9323.2 , Exhibit 1, and Exhibit 2: Actions by the Board

Business Services

BP 3100: Budget
BP & AR 3250: Transportation Fees
BP & AR 3260: Fees and Charges
BP 3510: Green School Operations
BP & AR 3511: Energy and Waste Management
AR 3514: Environmental Safety
BP & AR 3515.4: Recovery for Property Loss or Damage
BP 3540: Transportation

Human Resources

BP & AR 4030: Nondiscrimination in Employment
AR 4161.1; 4361.1: Personal Illness/Injury Leave
BP 4119.22; 4219.22; 4319.22: Dress and Grooming
AR 4261.1: Personal Illness/Injury Leave
AR 5125.2: Withholding Grades, Diploma and Transcripts

Human Resources (Continued)

BP & AR 5131.2: Bullying
BP & AR 5132: Dress and Grooming
E 5145.6: Parental Notifications

Learning & Teaching

BP & AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction
BP 6142.6: Visual and Performing Arts Education

Moved _____ **Seconded** _____

Vote by Trustees: Ayes: _____ **Noes:** _____ **Abstain:** _____

Superintendent’s Office

I11. Contracts for Employment Among Executive Staff: (a) Hector Macias, Assistant Superintendent of Human Resources. Amend the Employment Agreement of Hector Macias, Assistant Superintendent of Human Resources, Effective July 1, 2019; (b) Tamera Lipschultz, Assistant Superintendent of Learning & Teaching. Amend the Employment Agreement of Tamera Lipschultz, Assistant Superintendent of Learning & Teaching, Effective July 1, 2019; (c) Philip Hillman, Chief Business Official. Amend the Employment Agreement of Philip Hillman, Chief Business Official, Effective July 1, 2019: **Approval** (Ref. I 11.1-2)

Moved _____ **Seconded** _____

Vote by Trustees: Ayes: _____ **Noes:** _____ **Abstain:** _____

Superintendent’s Office

I12. Renewal of Superintendent Employment Agreement Effective July 1, 2019: **Approval** (Ref. I 12.1-2)

Moved _____ **Seconded** _____

Vote by Trustees: Ayes: _____ **Noes:** _____ **Abstain:** _____

Business Services

I13. Adoption of Resolution 2018-19-40, Establishing Fund Balance in the General Fund: **Approval** (Ref. I 13.1-3)

Moved _____ **Seconded** _____

Vote by Trustees: Ayes: _____ **Noes:** _____ **Abstain:** _____

Business Services

I14. Adoption of the 2019-2020 Ontario-Montclair School District Budget: **Approval**
(Additional Supporting Information Available Under Separate Cover)
(Ref. I 14.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

J. CALL OUT OF CLOSED SESSION ACTIONS

K. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES

L. COMMENTS BY THE SUPERINTENDENT

M. INFORMATION/ANNOUNCEMENTS

M1. Parent Stakeholder Input on Programs for English Learners by Parents of Students in the English Learner Programs in the Ontario-Montclair School District: **Information** (Ref. M 1.1-2)

M2. Future Agenda Items
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)

M3. Next Regular Board Meeting:
July 11, 2019 at 7:00 PM (Open Session) *
Chino Basin Water Conservation District
Waterwise Community Center
4594 San Bernardino Street, Montclair, California 91763
***Time and location may change.**
Please refer to posted agenda or visit our District website.

N. ADJOURNMENT

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Time: _____

NOTICE: Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter or auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Office of the Superintendent at (909) 418-6445, or designee, at least two days before the meeting date.

The district hereby certifies that a public accessible copy of this agenda was posted at the Briggs Education Center, located at 950 West D Street, Ontario, California 91762, not less than 72 hours prior to this meeting. Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at Briggs Education Center, 950 West D Street, Ontario CA 91762, during the regular business hours of 8:00 a.m. to 4:30 p.m.

Recognitions/Presentations

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: 2019-2020 Proposed Ontario-Montclair School District Budget Presentation

REQUESTED ACTION

Receive the 2019-2020 Proposed Ontario-Montclair School District Budget Presentation as presented by Phil Hillman, Chief Business Official.

BACKGROUND INFORMATION

The presentation of the 2019-2020 Proposed Ontario-Montclair School District Budget is in reference to agenda item I14.

The 2019-2020 Proposed Ontario-Montclair School District Budget report is presented under separate cover (under agenda item I14) to the Board of Trustees. Based upon current projections, the District will meet its obligations in the current and two subsequent years.

Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

Prepared by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive the 2019-2020 Proposed Ontario-Montclair School District Budget Presentation.

Approved by: James Q. Hammond, Superintendent



Consent Calendar

(a) Superintendent's Office

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Minutes of the May 2, 2019 Regular Meeting of the Board of Trustees

REQUESTED ACTION

Approve the Minutes of the May 2, 2019, Regular Meeting of the Board of Trustees.

BACKGROUND INFORMATION

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees for May 2, 2019.

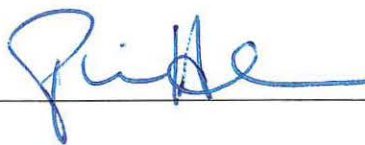
Prepared by: James Q. Hammond, Superintendent _____



FINANCIAL IMPLICATIONS

None.

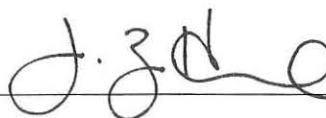
Reviewed by: Phil Hillman, Chief Business Official _____



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on May 2, 2019.

Approved by: James Q. Hammond, Superintendent _____



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR BOARD OF TRUSTEES MEETING
Thursday, May 2, 2019

MINUTES

A. CALL TO ORDER

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 6:30 PM by President Elvia M. Rivas. The meeting was held at Linda Vista (Multipurpose Room, 1556 S. Sultana Ave., Ontario, CA 91761.

ROLL CALL

Trustees Present: Elvia M. Rivas, President; Sarah S. Galvez, Vice President; Kristen Brake, Clerk; and Trustee Sonia Alvarado. Trustee Sanchez was absent.

Administrators Present: Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); Hector Macias, Assistant Superintendent, (Human Resources); and Irma Sanchez, Executive Assistant to the Superintendent.

COMMENTS ON CLOSED SESSION ITEMS

No Comments were made at this time.

ADJOURNED TO CLOSED SESSION

On a motion by Trustee Galvez, seconded by Trustee Brake, the Board entered into Closed Session at 6:30 PM by a unanimous, 4-0-0 vote. Trustee Sanchez was absent

B. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 7:02 PM.

EMPLOYEE REPRESENTATIVES IN ATTENDANCE

Employee Association Representatives attending the Board Meeting was California School Employees Association Chapter # 108 President Chris Vargas-Rojas and Ontario-Montclair Teachers Association President John Egan.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

Flag salute was led by Anahi Salazar (6th grade student) from El Camino Elementary School. Students was introduced by Principal Gianna Roca.

D. ADOPTION OF AGENDA

Trustee Rivas announced Trustee Alfonso Sanchez would not be in attendance at the Board Meeting due to illness.

Upon a motion by Trustee Galvez and seconded by Trustee Brake, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 4-0-0 vote by the Board of Trustees. Trustee Sanchez was absent.

E. RECOGNITIONS/PRESENTATIONS

1. Recognition of Wiltsey Middle School for Being Selected as a Schools to Watch-Taking Center Stage Model Middle School as Presented by Tammy Lipschultz, Assistant Superintendent and Karen Ariztizabal, Middle School Assistant Principal, Wiltsey Middle School.
2. Presentation of the Ontario-Montclair School District's Summer Programs for Students, Facility Improvements, Community Feeding Programs, and Human Resources Staffing as Presented by Dr. James Q. Hammond, Superintendent, Phil Hillman, Chief Business Official, Tammy Lipschultz, Assistant Superintendent, Learning and Teaching, Hector Macias, Assistant Superintendent, Human Resources, Veronica Bucheli, Director, Learning & Teaching, Anthony Ortiz, Director, Learning & Teaching, and Marco Villegas, Director, Learning & Teaching.

The Board of Trustees thanked staff for the report and expressed they enjoyed hearing about the many ways OMSD continues to positively impact students and families during the summer break.

PUBLIC COMMENTS

Ida Allen, CSEA Chapter 108, Past President, spoke in support of full time release (unconditionally) for CSEA President. Ida Allen shared there was a written document stating full time release of CSEA President would be returned to CSEA when funds were available.

Estela Lira, CSEA Chapter 108, Vice President, spoke in regards to what she expressed as lack of value in Classified staff members. Estela Lira addressed previous cuts to positions that she stated have not been filled. Estela Lira spoke in support of a stipend for Classified members who earn a Bachelor's Degree such as what Certificated staff members receive. Additionally, she expressed concerns with the increased hiring of Certificated and Management staffing. Estela Lira spoke in support of full time release for the CSEA President. She asked that CSEA members be treated equally and that they be respected.

Manuel Vasquez, CSEA Chapter 108, Chief Union Steward and member of the Negotiations Committee, spoke in regards to the current year negotiations process. He expressed concerns with the District Negotiations team is "just going through the motions". He spoke in support of respect, equity and a fair contract for the CSEA members.

Juan Villalobos, CSEA Chapter 108, 2nd Vice President, spoke in regards to the vital role CSEA members play in the education of students. Juan Villalobos spoke in regards to a fair contract and respect for CSEA members.

Denise Yung, spoke in regards to closing comments made at the previous Board Meeting by Trustee Rivas, Trustee Alvarado, and Trustee Galvez, in support of teachers. Denise Yung thanked the Trustees for their comments and expressed her appreciation for their stories about how teachers have influenced their lives. She shared that she was speaking in support of CSEA members. Denise Yung asked the Board to consider the important work that takes place at the school sites and expressed her

(Ref. a 1.3)

gratitude for the support CSEA members give teachers in this important work. Denise Yung recognized CSEA members for their contributions and hard work that lead to student success. Denise Yung asked the Board to consider increased cost of living and inflation and a raise to support the contributions of CSEA members for OMSD.

Erine Ames, Teacher, Montera Elementary School, shared she participated in the History textbook adoption committee and expressed her students enjoyed the new History textbook for 6-8 grade. As a fifth grade teacher, she expressed discontent of the social studies textbooks. She expressed concerns with students utilizing textbooks that she stated do not align with the newly adopted social studies curriculum.

COMMENTS FROM EMPLOYEE REPRESENTATIVES

1. Ontario-Montclair Teachers Association (OMTA)

John Egan expressed he is mildly encouraged with the negotiations outcomes and understands the District's conservative perspective on the Budget to maintain solvency. He further expressed the District is liberal with the Board approval of 17% budget reserve. He requested further rational on three areas:

1. Board Policy 4231.1/4331.1-Staff Development

Mr. Egan stated that he believes if the District is going to reimburse cost for schooling, it should be for everyone and not just the specified classifications.

2. Ed Data release of information of student:administrator ratio for the 2016-2017 school year

Mr. Egan shared concerns with OMSD ratio of 156:1 Administrator. John Egan expressed his willingness to trade an Administrator for 2-3 Counselors, Behavior Therapist, or Special Education Teachers.

3. John Egan shared that Assist. Supt. of HR and L&T both received \$11,000 raises July 2018 when Classified & Certificated staff members received a one-time 4% increase. John expressed concerns with the Assist. Supt. receiving the raise that increased pension benefit when the Association members did not receive this benefit.

John Egan asked that in the future, the Board vet these recommendations and consider capping Superintendent and Assistant Superintendent salaries.

President Rivas expressed she was going to exercise executive privilege and asked the Superintendent to briefly, address the concerns expressed by John Egan.

Superintendent Dr. Hammond addressed the ratio referenced by John Egan. Superintendent Dr. Hammond expressed that the report encompassed every FTE that is listed as Certificated staff such as Teachers On Assignments (TOAs), Outreach Consultants, Data Coaches and such positions. The 137 FTE addressed in the report includes 31 TOAs and other site base positions that are designated for direct student support at the school site level and these positions are filled as a result of site based decisions determined through the School Plan for Student Achievement (SPSA) process. Additionally, this report includes the FTE for the OMTA President. When considering the remaining 86 Administrators, the OMSD student to administrator ration is 251.92:1 which is in alignment with the County average. Superintendent Dr. Hammond invited anyone who wishes to gather additional information to please, contact his office or one of his Cabinet Members to provide further details as he would like the opportunity to provide a response.

Superintendent Dr. Hammond addressed the Professional Development (PD) inquiry. He shared that OMSD does have a culture of supporting staff and promoting professional growth. CSEA and OMTA both have funds allocated for professional development. The proposed revisions related to the PD was prepared over a year ago to promote growth in those non-represented employees (approx. 12 employees) such as Classified Confidential employees. This group of classification does not have opportunities available to them to promote growth and maintain up to date and incentive retainment. As of today, these funds have not been utilized. The recommendation on the agenda relates to better delineating the process for utilizing/accessing these funds.

Finally, in regards to addressing the inquiry related to the Assistant Superintendent contracts, Superintendent Dr. Hammond noted that the contracts in question is related to two (2) individuals who have provided 60 plus years (combined) of dedicated services to the OMSD community and who have started their walk in OMSD as OMTA members. Additionally, Superintendent Dr. Hammond shared there are rare times where one needs to look at comparable positions with other school districts to ensure competitive salaries. As the agency negotiator and Superintendent, he expressed his believes in their work and the positive impact they have made to supporting student success. The continuity of programs and services plays a huge roll in the important work that we are all tasked with and he expressed the importance of not losing theme to neighboring school districts who have previously expressed interest in these individuals.

2. California School Employees Association (CSEA) Chapter #108

Chris Vargas shared the importance of working collaboratively and in support of equity, value and unconditional support of Classified Employees. Chris Vargas shared that the motto he wanted to express is “Don’t say it rather show us”. Chris Vargas listed the many ways Classified Members support students and families. Chris Vargas shared that CSEA is committed and remains willing to work with the District.

H. CONSENT/INFORMATION CALENDAR

On a motion by Trustee Brake, seconded by Trustee Galvez, the Board of Trustees **APPROVED, Consent/Information Calendar**, by a unanimous 4-0-0 vote by the Board of Trustees. Trustee Sanchez was absent.

a. **Superintendent’s Office**

APPROVED, Agenda Item a1, Thursday, March 14, 2019, Regular Meeting Minutes of the Board of Trustees;

APPROVED, Agenda Item a2, Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs) and Exhibits (Es) as Listed (*Additional Supporting Information Available Under Separate Cover*);

Superintendent’s Office

BP & AR 0420: School Plans/Site Councils
BP & AR 0460: Local Control and Accountability Plan
AR 1220: Citizen’s Advisory Committees
BB 9322: Agenda /Meeting Materials
BB 9324: Minutes and Recordings

Business Services

AR 3311.1: Uniform Public Construction Cost Accounting Procedures
AR 3543: Transportation Safety and Emergencies

(Ref. a 1.5)

Human Resources

AR 4231.1/4331.1: Staff Development

BP 5030: Students

Learning & Teaching

AR 6173.2: Education of Children of Military Families

AR 6183: Home and Hospital Instruction

b. Business Services

APPROVED, Agenda Item b1, Acceptance of Warrant Registers: 01 Batch # 1926, 2680, 2681, 2691-2694, 2699, 2700, 2703, 2704, 2706, 2707, 2719-2735, 2737, 2740-2743, 2745-2750, 2753-2764, 2766-2797, 2799-2807, 2809-2814, 2820, 2825-2829, 2834-2841, 2852, 2858-2860, 2868, 2870-2881; Fund 12 Batch # 2701, 2738, 2744, 2751, 2765, 2798, 2831, 2833, 2853; Fund 13 Batch # 2702, 2705, 2739, 2752, 2815, 2830; Fund 21 Batch # 2684-2690, 2695, 2697, 2698, 2708-2718, 2736, 2780-2786, 2808, 2816, 2817, 2821-2823, 2842-2851, 2854, 2862-2866, 2869; Fund 35 Batch # 2682, 2779; Fund 40 Batch # 2683, 2778, 2824, 2855-2857, 2867; Fund 67 Batch # 2696, 2818, 2819, 2832, and 2861;

APPROVED, Agenda Item b2, Purchase Orders 394466-394647;

APPROVED Agenda Item b3, Purchasing and Contracts Report;

APPROVED, Agenda Item b4, Acceptance of Gifts/Donations;

c. Human Resources

APPROVED, Agenda Item c1, Certificated Personnel Recommendations Report # CERT189-0502 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination, and Report of Action Taken by the Board of Trustees in Closed Session on April 18, 2019;

APPROVED, Agenda Item c2, Classified Personnel Recommendations Report #CLA189-0502 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute, Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination; and

Learning & Teaching:

APPROVED, Agenda Item d1, Modified 2018-2019 Single Plans for Student Achievement (SPSA) for 31 School Sites.

I. DISCUSSION/ACTION/PUBLIC HEARING

Human Resources

Upon a motion by Trustee Galvez, and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item II**, Adoption of Resolution 2018-19-32, Recognizing May 19-25, 2019 as Classified School Employees Week, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Sanchez was absent.

Human Resources

Upon a motion by Trustee Break, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I2**, Adoption of Resolution 2018-19-33, Recognizing May 6-10, 2019

as School Nutrition Employees Week, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Sanchez was absent.

J. CALL OUT OF CLOSED SESSION ACTIONS

Hector Macias, Assistant Superintendent, Human Resources stated no action to report from Closed Session.

K. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS

Trustee Brake shared that she enjoyed attending the Robot Rally and was impressed with the level of experience the students are engaged through these activities. Trustee Brake also shared that she attended the Cross Country Event at the District Office and thanked Wayne Bradley and congratulated the participating students. Additionally, Trustee Brake shared the highlight of her week was the Dog Therapy Program at Howard Elementary School. This program supports and promotes reading. Trustee Brake shared it was wonderful and she hopes we can expand this program district-wide. Trustee Brake shared that students enjoyed reading to the dogs because if they make a mistake, they will not laugh at them. Finally, Trustee Brake thanked all of the staff members who make these experiences for students possible.

Trustee Galvez thanked all who presented at the Board Meeting and that she enjoys learning about all of the outreach and opportunities including the feeding program. Trustee Galvez shared that she is pleased to see that OMSD is offering not one but two summer school sessions. Additionally, Trustee Galvez shared the SBCSS is offering a program called Cyber SB for Girls. This program brings together 50 middle school girls from throughout the county where they have an opportunity to use their coding and STEM skills on various projects. Finally, Trustee Galvez congratulated Wiltsey Middle School for receiving the Schools to Watch designation.

Trustee Alvarado shared that time has gone by quickly and that she has been able to observe lots of hard work and many accomplishments in these last several months. She expressed that as a parent and a Trustee, she has the opportunity to attend many end of school year activities. She shared that she was impressed with the level of offerings OMSD students have available to them. Trustee Alvarado thanked the audience for their comments and shared that they have been noted. She shared that at a recent meeting with Assemblymember Freddie Rodriguez, he inquired about what everyone needs to better support student success. Trustee Alvarado shared her hopes that everyone would come together and advocated for better funding for education at the state and federal levels. She shared that education is not appropriately funded and that she expressed her hopes that everyone can work collaboratively to make our message heard in Sacramento and Washington. Finally, she shared that she has been sharing her desire to work collaboratively with OMTA and CSEA Presidents for the betterment of our schools.

Trustee Rivas shared she attended the tree planting event at Mariposa Elementary School with Assemblymember Freddie Rodriguez. Trustee Rivas shared that her high school teacher, Marty Bonsangue was in attendance. Trustee Rivas shared that he was there to learn about her role as a School Board Member and in support of her achievements. She thanked him for his friendship, support, and honored that he was able to attend.

Trustee Rivas shared that 18 districts submitted letters of intent, including OMSD, to participate as members of the Community Engagement Initiative Inaugural Peer Leading and Learning Network. She shared she was proud to announce that OMSD has been selected as one of six in the entire state

to share our best practices related to family and community engagement. Trustee Rivas asked those in attendance pray for Leslie, student from Montera Elementary School who was hit by a car near Holt and Monte Vista.

Trustee Rivas asked for the Board's support for closing the Board Meeting in Memory of Eileen La Turno, former Hawthorne Principal who recently passed away.

L. SUPERINTENDENT'S COMMENTS

Superintendent Dr. Hammond inquired about John Egan leaving the Board Meeting and asked if he was returning.

Superintendent Dr. Hammond commended CSEA for their respectful and well-organized rally. He expressed gratitude for their professionalism and was appreciative of the positive relationship he has with Chris Vargas.

Superintendent Dr. Hammond spoke in regards to the comments made by CSEA staff members. He acknowledged their hard work and commitment and shared that he has a positive outlook for recent negotiation outcomes with CSEA because of the confidence he has in the teams on both sides of the table. Superintendent Dr. Hammond shared that there are 5 articles being negotiated and that he is aware that 3 of the 5 articles have been agreed upon and salary is included. Superintendent Dr. Hammond thanked Chris Vargas for his comments that expressed his confidence in the Association working collaboratively as negotiations conclude. Related to the comments about the 2009 document for the intent of restoration of release time, Superintendent Dr. Hammond expressed that there is further discussions to be had related to STRS and PERS increased contributions, deficit spending, and declining enrollment concerns.

Superintendent Dr. Hammond shared how proud he is of this District and the hard work of Classified, Certificated, Managers, parents, volunteers, and students. Superintendent Dr. Hammond shared that all of the experiences students have in OMSD are possible because of the collaboration and because people in OMSD care about our community. A small sampling of some of these include Cross County, Robot Rally, Rising Stars, Art and Food Festival, Track Meets, and many others. These are excellent examples of how we all work collaboratively.

Superintendent Dr. Hammond shared that he has a range of concerns with the OMTA President because the due diligence and time afforded to represent the distinguished group of certificated staff members is adequately being handled. Superintendent Dr. Hammond shared the example of looking at a number and jumping to a conclusion without doing the research. He shared that if it is that important and if you want to be solution oriented, the time should be taken to gather the correct information and ensure the membership has accurate information. Superintendent Dr. Hammond shared that he has continuously asked to have the Assistant Superintendent of HR and Learning & Teaching to have a standing item on the Rep Council agenda to hear concerns first hand and provide a timely response and/or gather the correct information to share with OMTA members.

Additionally, Superintendent Dr. Hammond shared concerns with the last two OMTA Newsletters where he and the CBO were depicted as downplaying Governor Newsom's Budget related to STRS potential contribution. Superintendent Dr. Hammond shared further details related to the complex budget process. While he is hoping for a positive assumption in the official release, as stated in a previous Board Meeting, Superintendent Dr. Hammond shared that the District needs to plan

accordingly with information they receive and will anticipate making the necessary revisions as they become official and available.

Related to the April OMTA Newsletter, Superintendent Dr. Hammond expressed concerns made by the OMTA President in the newsletter. What is concerning to him as a resident community member, parent and proud Superintendent of the District, he expressed was the messages articulated by OMTA President such as, are the behavioral issues teachers are witnessing a manifestation of academic rigor our schools are exposed to or a snapshot of the community that we live in. Superintendent Dr. Hammond shared that we should all hold our students to high expectations because they deserve nothing less. Sometimes they need a little love, sometimes they need a little coaching, and sometimes they need the wrap around support services but they all deserve academic rigor.

Regarding the comments made in the newsletter about teachers responsibility such as they should not be held responsible or culpable for the actions of the students or the shortcomings of the parents. He expressed concerns for what he shared appeared as pointing fingers and not taking responsibility as a system and that we want to blame parents. Superintendent Dr. Hammond shared that it is not the right solution nor is it the appropriate approach when wanting to address these concerns.

Superintendent Dr. Hammond further articulated information to help better understand the administrator to student ratios addressed in public comments. Superintendent Dr. Hammond spoke about some the Classified Administrative Team cutback that have taken place under his leadership. Some of these included the following: moving from four Assistant Superintendents at the Cabinet level to three Assistant Superintendents (Cabinet level positions). Previously HR had an Assistant Superintendent and two Directors and now it is one Assistant Superintendent and one Executive Director. Superintendent Dr. Hammond further articulated that a couple of Director positions have had vacancies that were either not filled or filled by a Classified employee rather than Certificated staff members. Superintendent Dr. Hammond further shared about where the District has advanced and grown to better support students. Some of these include positions such as an increase in our Psychologist staffing, Occupational Therapist, Crisis Counselors, Social Work Interns, and becoming a Single District SELPA, we now have an Executive Director. Additionally the District had to make revisions to provide the 2nd day of PE. As a result, we have invested in two PE teams and the Coordinator position to supervise those teams and Campus Mentor. TOA positions have been added but these enhancements were made to support teachers with our academic implementation and to support additional programs and services offered in OMSD. Additionally, Superintendent Dr. Hammond shared some of the fiscal implications and savings because of some of these staffing revisions. Finally, Superintendent Dr. Hammond shared that these TOA positions provide our teacher staff with experiences in leadership opportunities and he is extremely proud that as an organization we invest in the growth of our own staff members.

M. INFORMATION/ANNOUNCEMENTS

- M1. Received for information the 2018-2019 Williams Third Quarter Findings Report.
- M2. Received for information the 2018-2019 Williams Third Quarter Uniform Complaint Report Summary.

M3. Future Agenda Items
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)

M4. **Next Regular Board Meeting**
May 16, 2019 at 7:00 PM (Open Session) *
Oaks Middle School - MPR
1221 S. Oaks Ave., Ontario, CA 91762
*Time and location may change. Please refer to posted agenda.

N. ADJOURNMENT

On a motion from Trustee Brake and a second by Trustee Galvez, the Board Meeting adjourned in memory of former Hawthorne Elementary School Principal, Eileen La Turno at 8:42 PM, by a unanimous roll call vote of 4-0-0. Trustee Sanchez was absent.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES

Kristen “Kris” Brake, Board Clerk

James Q. Hammond, Ed.D, Superintendent/Board Secretary

BOARD APPROVED: _____

Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.

Consent Calendar
(b) Business Services

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Purchasing and Contracts Report

REQUESTED ACTION

Approve the contracts listed in the Purchasing and Contracts Report.

BACKGROUND INFORMATION

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

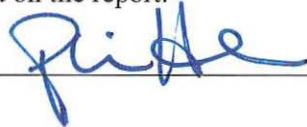
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

The fiscal impact and funding source(s) are delineated on the report.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report.

Approved by: James Q. Hammond, Superintendent



Purchasing and Contracts Report

June 27, 2019

The following contracts are included in the June 27, 2019 agenda and are available under separate cover:

1. Contract C-190-026 with **BRIGHTBYTES INC.**, to gather technology needs data to assist in planning implementation of technology with students, parents and staff. Effective July 1, 2019 through September 30, 2020. Total cost not to exceed \$27,440. [Originator: Learning & Teaching/Fund: General]
2. Contract C-190-038 with **GNA FIRE ELECTRIC, INC.**, for maintenance of the fire suppression system in the Homer F. Briggs Data Center. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$1,370. [Originator: Information Services/Fund: General]
3. Contract C-190-043 with **CAL WEST VISUALS, INC.**, for SMART software license that allows teachers to share Notebook lessons to student devices. Effective July 24, 2019 through July 23, 2020. Total cost not to exceed \$13,753. [Originator: Information Services/Fund: General]
4. Contract C-190-050 with **ZENDESK, INC.**, for Helpdesk management software to manage user technology support requests. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$19,035. [Originator: Information Services/Fund: General]
5. Contract C-190-063 for Memorandum of Understanding with **INLAND EMPIRE UNITED WAY** for partnership to facilitate the "Kids Pack" program at OMSD. Effective July 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Learning & Teaching]
6. Contract C-190-064 for Memorandum of Understanding with **INLAND EMPIRE UNITED WAY** for partnership to facilitate the "United for Kids Child Sponsorship" program at OMSD. Effective July 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Learning & Teaching]
7. Contract C-190-065 for Memorandum of Understanding with **INLAND EMPIRE UNITED WAY** for partnership to facilitate the "School Tools" program at OMSD. Effective July 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Learning & Teaching]
8. Contract C-190-066 with **SUNIL K. SAINI, M.D. INC.**, to provide services as medical consultant to the District's Health Services in compliance with implementation of SB 1266. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$1,000. [Originator: Learning & Teaching/Fund: General]
9. Contract C-190-068 Memorandum of Understanding with **LOVE FOR HUMANITY** for partnership to facilitate the "School Backpack Program" at OMSD. Effective September 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Learning & Teaching]
10. Contract C-190-081 with **INLAND EMPIRE UNITED WAY (IEUW)** to provide funding for program staff to coordinate in the implementation of the Promise Scholars program at all District sites, including outreach at school events, student college visits for all 5th and 8th graders, business leader presentations for all 6th graders, parent presentations, special events, college application and FAFSA workshops and other program pieces. Multiple entities share in the cost of the IEUW staff solely dedicated to Promise Scholars. These entities include OMSD, the Chaffey Joint Union High School District, the Ontario-Montclair Schools Foundation, and the IEUW. Total cost not to exceed \$25,000 per school year, for a total not to exceed \$75,000. July 1, 2019 through June 30, 2022. [Originator: Learning & Teaching/Fund: General Restricted]

Purchasing and Contracts Report

June 27, 2019

11. Contract C-190-100 with **VOLOGY, INC.**, for District backup software license. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$13,800. [Originator: Information Services/Fund: Information Services]
12. Contract C-190-101 with **EVERSOFT** to provide water-softening services at Nadine Griff Mack Nutrition Center and various middle school cafeterias. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$9,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
13. Contract C-190-102 with **SOUTHERN CALIFORNIA GAS CO.** to provide pre-planning services for natural gas service at Central Language Academy. Effective May 6, 2019 through May 5, 2020. At no cost to the District. [Originator: Facilities Planning & Operations]
14. Contract C-190-104 with **SOUTHERN CALIFORNIA GAS CO.** to install service and meter at Central Language Academy. Effective May 29, 2019 to August 29, 2019. Total cost not to exceed \$5,000. [Originator: Facilities Planning & Operations/Fund: General]
15. Contract C-190-111 with **CARRIE JOHNSON** to provide training to staff at De Anza Middle School on Adaptive Schools. Effective only on July 29, 2019. Total cost not to exceed \$2,300. [Originator: Business Services/Fund: General]
16. Contract C-190-112 with **AHA! PROCESS, INC.**, to provide professional development and training materials to staff at De Anza Middle School. Effective only on August 1, 2019. Total cost not to exceed \$7,000. [Originator: Business Services/Fund: Donations]
17. Contract C-190-113 with **BRUNSWICK ZONE** for bowling field trip for Special Education students. Effective only on June 5, 2019. Total cost not to exceed \$712. [Originator: Learning & Teaching/Fund: General]
18. Contract C-190-114 with **EDMENTUM** to provide Study Island: ELA/Math library Program licenses for students at De Anza Middle School. Effective May 26, 2019 through May 25, 2021. Total cost not to exceed \$14,380. [Originator: Business Services/Fund: General]
19. Contract C-190-115 with **CITY OF MONTCLAIR** to provide specialized law enforcement services at Serrano and Vernon middle schools. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$82,944. [Originator: Business Services/Fund: General]
20. Contract C-190-116 with **OCEAN INSTITUTE** to provide outdoor educational activities for students at Ramona Elementary School. The educational activities provide experiences to strengthen the physical, social, and emotional development of students. Effective December 1, 2019 through December 18, 2019. Total cost not to exceed \$3,000. [Originator: Business Services/Fund: Donations]
21. Contract C-190-117 with **CHINO BASIN WATER CONSERVATION DISTRICT** to provide field trip opportunities for students, teachers and OMSD volunteers, including free transportation for schools that qualify, teacher workshops and/or speakers at school assemblies in support of the science curriculum. Educational activities support the science and social studies curriculum and provide experiences to strengthen the physical, social, and emotional development of students. Effective July 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Business Services]

Purchasing and Contracts Report

June 27, 2019

22. Contract C-190-118 with **OCEAN INSTITUTE** to provide outdoor educational activities for students at Central Language Academy. The educational activities provide experiences to strengthen the physical, social, and emotional development of students. Effective October 1, 2019 through October 31, 2019. At no cost to the District. [Originator: Business Services]
23. Contract C-190-119 with **EDGENUITY INC.**, for end user licenses for the Odyssey software to be used at the E3 Virtual Academy. Effective September 1, 2019 through August 31, 2020. Total cost not to exceed \$7,000. [Originator: Learning & Teaching/Fund: General]
24. Contract C-190-126 with **TOTAL COMPENSATION SYSTEMS, INC.**, to provide consulting reports including all actuarial information necessary for District to comply with the requirements of current GASB accounting standards 74/75 related to retiree health benefits for two years including one full valuation and one roll forward valuation. Effective June 1, 2019 through November 30, 2019. Total cost not to exceed \$4,410. [Originator: Fiscal Services/Fund: General]
25. Contract C-190-128 with **OUTDOOR JOURNEYS** to prepare and deliver summer meals for the Summer Food Service Program. Effective June 7, 2019 through August 2, 2019. At no cost to the District. [Originator: Food & Nutrition Services]
26. Contract C-190-129 with **CAST PROFESSIONAL LEARNING** to provide professional development on Universal Design for Learning (UDL) to District staff. Effective July 1, 2019 through May 30, 2020. Total cost not to exceed \$19,250. [Originator: Learning & Teaching/Fund: General Restricted]
27. Contract C-190-130 with **DT ONTARIO HOTEL PARTNERS dba DOUBLETREE HILTON ONTARIO AIRPORT** for use of facilities in support of the annual Parent Conference. Effective only on March 11, 2020. Total cost not to exceed \$30,000. [Originator: Learning & Teaching/Fund: General Restricted and General Unrestricted]
28. Contract C-190-134 with **TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY, an agency of the State of California, CALIFORNIA STATE UNIVERSITY DOMINGUEZ HILLS** for clinical affiliate agreement. University students enrolled in the university's Master of Social Work program will receive practicum in graduate social work education while assisting in the delivery of mental health services to District students and/or community. Effective July 1, 2019 through June 30, 2020. At no cost to the District. [Originator: Learning & Teaching]
29. Contract C-190-135 with **A.C.E.S. EDUCATION & INTERPRETING SERVICES** to provide one-on-one American Sign Language (ASL) interpreting services and Intensive Individualized Services to hearing-impaired students, family members at Individualized Education Program (IEP) meetings and/or at public meetings. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
30. Contract C-190-144 with **BEHAVIOR FRONTIERS, LLC** to provide behavioral services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$10,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
31. Contract C-190-149 with **DYNAMIC THERAPIES, INC.**, to provide Independent Educational Evaluations in the area of Physical Therapy to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$5,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]

Purchasing and Contracts Report

June 27, 2019

32. Contract C-190-151 with **GLOBAL PLACEMENT PARTNER** to provide specialized services and assessments to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$50,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
33. Contract C-190-157 with **INVO HEALTHCARE ASSOCIATES, LLC** to provide specialized services and assessments to students in the Special Education programs per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$80,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
34. Contract C-190-159 with **JUSTINE SHERMAN AND ASSOCIATES, INC.**, to provide specialized services and assessments to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
35. Contract C-190-162 with **LIFE STAGES INC.**, to conduct specialized assessments and provide related services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
36. Contract C-190-164 with **MICHAEL DENMAN PLEW** to provide specialized assessments and/or related services in the area of psychology to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
37. Contract C-190-176 with **SUSAN H. YEE** to provide speech and language disabilities assessments, specialized services and assessments to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
38. Contract C-190-195 with **ACCUVISION OPTOMETRY INC.**, to provide vision therapy and/or vision therapy assessments and related services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
39. Contract C-190-197 with **BUILDING BLOCKS THERAPY 4 KIDS, LLC** to provide occupational therapy and related services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
40. Contract C-190-205 with **NJA THERAPY SERVICES, INC.**, to provide specialized services and assessments to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]

Purchasing and Contracts Report

June 27, 2019

41. Contract C-190-206 with **ROCKSTAR RECRUITING LLC dba STAFF REHAB** to provide specialized therapy and related services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
42. Contract C-190-208 with **RHONDA CLEELAND** to provide professional development and support in the implementation of Positive Behavior Interventions and Supports and Multi-Tiered System of Supports strategies. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$16,500. [Originator: Learning & Teaching/Fund: General]
43. Contract C-190-210 with **CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES** to submit a project application for the California Disaster Assistance Act (CDAA). Effective July 1, 2019 through July 22, 2022. At no cost to the district. [Originator: Facilities Planning & Operations]
44. Contract C-190-211 with **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS** for courier services at Briggs Education Center. Effective July 1, 2019 through June 30, 2020. Fiscal impact for these services will be determined based on prior year's ADA, plus a cost per round trip miles, times the projected 247 deliveries. Total cost not to exceed \$40,000. [Originator: Purchasing/Fund: General]
45. Amendment M1 to Contract C-167-349 with **UNIVERSITY OF SOUTHERN CALIFORNIA ON BEHALF OF ROSSIER SCHOOL OF EDUCATION** to provide educational fieldwork experience to students enrolled in the program. Addendum is to services to provide counseling fieldwork. All other properties of agreement remain unchanged. [Originator: Human Resources]
46. Amendment M1 to Contract C-189-231 with **ERIC K. TRAMP** to provide filming and video camera services, as needed, for the District with reimbursement of \$400 for the cost of liability insurance. Amendment is to cost and term. All other properties of agreement remain unchanged. Effective July 1, 2019 through June 30, 2020. Total cost of amendment not to exceed \$7,900 for a revised total cost not to exceed \$13,300. [Originator: Information Services/Fund: Information Services]
47. Amendment M1 to Contract C-189-307 with **CONCORDIA UNIVERSITY** to offer grants and scholarships to qualified candidates applying for admission to graduate degree or designated licensure/endorsement program to District employees. Amendment is to services in offering an online Masters/Credential program only for San Bernardino County. Participants of this Cohort will receive a scholarship for tuition. All other properties of agreement remain unchanged. [Originator: Human Resources]
48. Amendment M3 to Contract C-145-326 with **GALLAGHER BENEFIT SERVICES, INC.**, to provide employee benefit consulting services to the District and consult with its employees, representatives, agents and contractors, provide GBS Insight, and provide Dependent Eligibility Audit Services. Amendment is to cost and services. Total cost of amendment not to exceed \$27,280 for a revised total cost not to exceed \$102,280. [Originator: Fiscal Services/Fund: General]
49. Amendment M3 to Contract C-167-091 with **INFORMATION TECHNOLOGY SOLUTIONS, LLC**, for consulting and design services, bid documents, and project management for network and data room construction. Amendment is to term and cost. All other properties of agreement remain unchanged. Effective July 1, 2019 through June 30, 2020. Total cost of amendment not to exceed \$85,000 for a revised total cost not to exceed \$325,000. [Originator: Information Services/Fund: General]
50. Amendment M3 to Contract C-167-182 with **YORK RISK SERVICES GROUP, INC.**, to provide staff with claim administration services. Amendment is to cost and term. Total cost of amendment not to exceed \$20,000 for a revised total cost not to exceed \$60,000. Effective July 1, 2019 through June 30, 2020. All other properties of agreement remain unchanged. [Originator: Fiscal Services / Fund: General]

(Ref. b 3.6)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Acceptance of Gifts/Donations**

REQUESTED ACTION

Approve the acceptance of gifts/donations to benefit and provide additional resources for District schools and/or programs.

BACKGROUND INFORMATION

In accordance with Board Policy/Administrative Regulation 3290, donations valued at \$200 or more made to the District by individuals and organizations are presented to the Board of Trustees for approval. Subject to the Board's acceptance, the Board President shall send a letter of appreciation to the group and/or individual.

The gifts listed in Exhibit A will benefit and provide additional resources for District schools and/or programs.

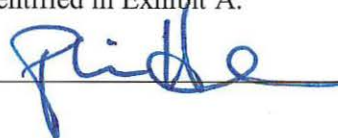
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

All monetary/items donated become District property and at the Superintendent or designee's discretion, may be used at a particular site. The fiscal impact is identified in Exhibit A.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the acceptance of these gifts/donations.

Approved by: James Q. Hammond, Superintendent

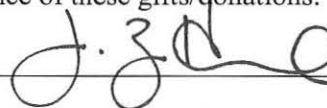


Exhibit A

ACCEPTANCE OF GIFTS/DONATIONS

Submitted to the Board of Trustees for Approval on June 27, 2019

Name of Donor	School/Department	Designated Use	Monetary/Items Donated
Roudebush Company	Lincoln Elementary School	Student Use	1 Buddy Bench <i>Estimated Value \$350</i>
Independent Order of Odd Fellows Ontario Lodge #345	Districtwide	Student Use	\$500
New Wave Enviro Products	Districtwide	General Use	1,475 Bamboo Lunch Bags <i>Estimated Value \$13,260.25</i>

(Ref. b 4.2)

*For non-monetary items estimated values are provided by the donors.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Rejection of Liability Claim 2018-19-016

REQUESTED ACTION

Approve Rejection of Liability Claim 2018-19-016.

BACKGROUND INFORMATION

In accordance with Board Policy 3320, the Board of Trustees desires to ensure that the District's operations are conducted in a manner that minimizes risk, protects District resources, and promotes the health and safety of students, staff, and the public. Any and all claims for money or damages against the District shall be presented to and acted upon in accordance with law, board policy, and administrative regulation as well as the District's Joint Powers Authority (JPA) agreement or insurance coverage.

Based upon District staff investigation of the reported incidents, it is recommended the following claim be rejected:

- Claim 2018-19-016

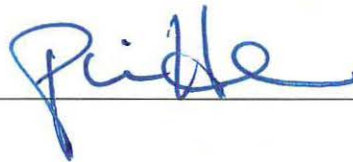
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

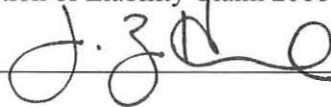
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board approve rejection of Liability Claim 2018-19-016.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Adoption of Resolution 2018-19-39, Education Protection Account (EPA) Funding and Spending Determinations for the 2019-2020 Fiscal Year**

REQUESTED ACTION

Approve the Adoption of Resolution 2018-19-39, Education Protection Account (EPA) Funding and Spending Determinations for the 2019-2020 Fiscal Year.

BACKGROUND INFORMATION

The Education Protection Account (EPA) was created in November 2012 by Proposition 30, The Schools and Local Public Safety Protection Act of 2012, and it was implemented in 2013. The EPA is governed by Section 36 of Article XIII of the California Constitution, which was amended by Proposition 55 in November 2016. In essence, Section 36 temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenue generated by the measure's temporary tax increases is included in the calculations of the Proposition 98 minimum guarantee-raising the guarantee by billions of dollars each year. A portion of the new revenues therefore would be used to support increased school funding, with the remainder helping to balance the state budget.

The revenues generated from Section 36 of Article XIII of the California Constitution are deposited into a state account called the Education Protection Account. Of the funds in the account, 89 percent is provided to K-12 education and 11 percent to community colleges. Resolution 2018-19-39, Education Protection Account (EPA) Funding and Spending Determinations for the 2019-2020 Fiscal Year (Exhibit A) approves the set up of the EPA funding account and spending determinations in compliance with Article XIII, Section 36.

Staff recommends all EPA revenues allocated to the Ontario-Montclair School District be spent on Instruction activities (Exhibit B). Due to the annual requirement for board action and the fact EPA apportionments will not be certified until the 2019-2020 fiscal year, districts must estimate EPA revenue at this time.

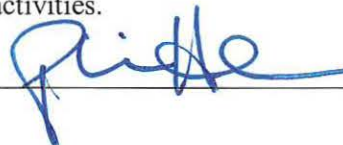
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

The estimated allocation of EPA revenues to the Ontario-Montclair School District is \$28,717,613 of which staff recommends all be spent on 'Instruction' activities.

Reviewed by: Phil Hillman, Chief Business Official



Resolution No. 2018-19-39, Education Protection Account (EPA) Funding and Spending Determinations for the 2019-2020 Fiscal Year
June 27, 2019

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board adopt Resolution 2018-19-39, Education Protection Account (EPA) Funding and Spending Determinations for the 2019-2020 Fiscal Year.

Approved by: James Q. Hammond, Superintendent _____

A handwritten signature in black ink, appearing to read 'J. Q. Hammond', is written over a horizontal line that serves as a signature line.

Exhibit A
ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

Resolution No. 2018-19-39

**EDUCATION PROTECTION ACCOUNT (EPA) FUNDING
AND SPENDING DETERMINATIONS FOR THE 2019-2020 FISCAL YEAR**

WHEREAS, the voters approved Proposition 30 on November 6, 2012; and Proposition 55 on November 8, 2016; and

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012 (sun setting 12/31/2017), and Proposition 55 Article XIII, Section 36(e) to the California Constitution effective November 8, 2016 (commencing 01/01/2018); and

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f); and

WHEREAS, before June 30th of each year, the Chief Financial Officer shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year; and

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year; and

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts; and

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor, or any agency of state government; and

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction; and

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board; and

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost; and

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent; and

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution; and

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Ontario-Montclair School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Ontario-Montclair School District has determined to spend the monies received from the Education Protection Act as attached.

Adopted the 27th day of June 2019.

Elvia M. Rivas, President

Sarah S. Galvez, Vice-President

Kristen Brake, Clerk

Sonia Alvarado, Member

Alfonso Sanchez, Member

Exhibit B
2019-2020 Education Protection Account
Program by Resource Report
Expenditure by Function Detail

Expenditures projected through: June 30, 2020
For Fund 01, Resource 1400 Education Protection Account

Description	Object Code	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Local Control Funding Formula Sources	8010-8099	\$28,717,613
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		\$28,717,613
EXPENDITURES AND OTHER FINANCING USES		
(Function 1000-7999)		
Instruction	1000-1999	\$28,717,613
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		\$28,717,613
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Submission of Application for Funding Consolidated Application and Reporting System (CARS) for the 2019-2020 School Year**

REQUESTED ACTION

Approve the submission of application for Funding Consolidated Application and Reporting System (CARS) for the 2019-2020 school year.

BACKGROUND INFORMATION

California Department of Education (CDE) requires school districts annually indicate in which categorical programs participation will occur during the following school year. The application contains assurances indicating that the Local Education Agency will comply with the legal requirements of each program in order to supplement the regular educational programs provided by the District. The application becomes part of the entitlement funding process for all districts.

The submission of an application for funding of consolidated categorical programs indicates the District's intention to participate in various categorical programs and provides assurances that the program guidelines will be met. For the school year 2019-2020, the District will participate in the following programs: Title I – Part A; Title II – Part A; Title III – Part A English Learner; Title IV – Part A. Board approval is required for submission of the application.

Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

The CDE uses the submission of the application in determining the preliminary funding level for each of the categorical programs. The actual entitlement for each program will be determined after the approval of the State Budget.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the submission of the application for Funding Consolidated Application and Reporting System (CARS) for the 2019-2020 school year.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Adoption of Resolution 2018-19-41, Signatory Authority to File Funding Applications Under the California Disaster Assistance Act (CDAA)

REQUESTED ACTION

Approve the adoption of Resolution 2018-19-41, Signatory Authority to File Funding Applications Under the California Disaster Assistance Act (CDAA).

BACKGROUND INFORMATION

On February 21, 2019, February 28, 2019, and April 12, 2019, three Governor's Proclamations were issued to secure funding to help local jurisdictions respond to and recover from the Mid-February 2019 Storms. The incident period has been established as February 13, 2019 through February 15, 2019. School Districts experiencing storm damage during this period may be eligible for funding under the CDAA. Types of eligible work include debris removal, protective measures, emergency response, and repairs to buildings and equipment.

Resolution number 2018-19-41 (Exhibit A) provides signatory authority for submitting applications for financial assistance under the CDAA for up to three years following the Board's approval.

Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

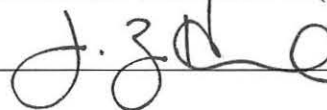
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Adoption of Resolution 2018-19-41, Signatory Authority to File Funding Applications Under the California Disaster Assistance Act (CDAA).

Approved by: James Q. Hammond, Superintendent



**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Trustees OF THE Ontario-Montclair School District
(Governing Body) (Name of Applicant)

THAT Chief Business Official, OR
(Title of Authorized Agent)

Chief Financial Officer, OR
(Title of Authorized Agent)

Director of Facilities Planning & Operations
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Ontario-Montclair School District, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Ontario-Montclair School District, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 27 day of June, 2019

Elvia M. Rivas, Board President
(Name and Title of Governing Body Representative)

Sarah S. Galvez, Board Vice President
(Name and Title of Governing Body Representative)

Kristen Brake, Board Clerk
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Kristen Brake, duly appointed and Clerk of
(Name) (Title)

Ontario-Montclair School District Board of Trustees, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Board of Trustees of the Ontario-Montclair School District
(Governing Body) (Name of Applicant)

on the 27th day of June, 2019.

(Signature) (Title)

Consent Calendar

(c) Human Resources

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Certificated Personnel Recommendations Report #CERT189-0627**

REQUESTED ACTION

Approve Certificated Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Raquel Benitez	SDC Teacher/De Anza	08/02/2019
Minerva De Leon	TOA-Magnet/Academy Coordinator/Bon View	08/02/2019
Jacob Echevarria	SDC Teacher/Berlyn	08/02/2019
Jacqueline Hernandez	Teacher/Vina Danks	08/02/2019
Angela Horace	Preschool Inclusion Teacher/Del Norte	08/02/2019
Rebecca Hutchins	Teacher/De Anza	08/02/2019
Haley Pourchot	Teacher/Buena Vista	08/02/2019
Winfred Roberson	Principal/Mariposa	07/01/2019
David Rodriguez	Music Teacher/Vernon	08/02/2019
Jerome Rucker	Dean Administrator/Wiltsey	07/01/2019
Daniel Silva	Music Teacher/Briggs-L&T	08/02/2019
Stephanie Trujillo	Teacher/Howard	08/02/2019
Keichea Reeve	Program Specialist/Briggs-SPED	07/01/2019

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Annamaria Amaro	Dean Administrator/Wiltsey to Assistant Principal/Serrano	07/01/2019

CERTIFICATED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

Certificated Personnel Recommendations Report #CERT189-0627
June 27, 2019

REQUESTS FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Lisa Elliott	Elementary Administrator/Arroyo Medical Leave	05/03/2019-06/01/2019
Charlene Guerra	TOA-Curriculum Support/Briggs-L&T Extended Medical Leave	05/23/2019-07/14/2019
Yesenia Rodriguez	Psychologist/Briggs-SPED Extended Medical Leave	05/31/2019-06/06/2019

REVISED APPROVED LEAVE OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
None.			

AUTHORIZATION TO TEACH OUTSIDE OF CREDENTIAL: EDUCATION CODE 44258.2

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SUBJECT</u>	<u>EFFECTIVE</u>
None.			

VARIABLE TERM WAIVER

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

SUBSEQUENT VARIABLE TERM WAIVER

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
None.		

RETIREMENT, RESIGNATION, RELEASE AND TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Gregory Alexander	Program Specialist/Briggs-SPED	07/14/2019
Mauricio Gormaz	Principal/Serrano	06/13/2019

Certificated Personnel Recommendations Report #CERT189-0627

June 27, 2019

REPORT ACTION TAKEN BY THE BOARD OF TRUSTEES IN CLOSED SESSION ON JUNE 13, 2019:

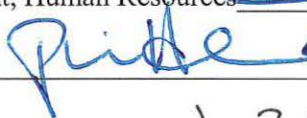
Position Title: Principal

On a motion by Trustee Galvez a second by Trustee Brake and a vote of 4 to 0, the Board of Trustees voted to appoint Felix Melendez as Principal, Serrano Middle School.

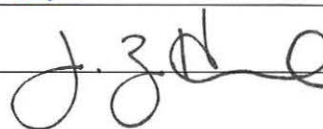
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



Reviewed by: Phil Hillman, Chief Business Official



Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Classified Personnel Recommendations Report #CLA189-0627**

REQUESTED ACTION

Approve Classified Personnel Recommendations.

EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Wendy Acosta	Data Media Asst./Arroyo	07/01/2019
Thomas Brause	IT Systems Support Technician/Briggs-IS	07/08/2019
Peggy Lee	Orthopedic Therapist/Briggs-SPED	07/31/2019

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, ADDITIONAL ASSIGNMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Cheryl Baker	Library Media Asst./Lehigh 4 hours to 7 hours	07/01/2019
Tabitha Buckner	Library Media Asst./De Anza 3 hours to 6 hours	07/01/2019
Jessica Diego	Instructional Asst./Moreno to 39-Month Reemployment list	07/01/2019
Judelson Enriquez	39-Month Reemployment list to Technology Training Asst./Lincoln	08/07/2019
Yachi Guerra	39-Month Reemployment list to IA-Learning Needs/ Vineyard	07/01/2019
Victor Isais	Custodian/Montera to Head Custodian I/Montera	07/01/2019
Maria Parra	Medical Billing Technician/Family Collaborative Serv. to Lead Medical Billing Technician/ Family Collaborative Services	06/14/2019
Kassandra Ramirez-Paz	39-Month Reemployment list to IA-Behavior Intervention/ Briggs-SPED	07/01/2019
William Shannon	Library Media Asst./Buena Vista 2 hours to 4 hours	07/01/2019
Maria Solano	Health Service Asst./Monte Vista to Elderberry	08/05/2019
Dewani Tangilanu-Chen	39-Month Reemployment list to IA-Learning Needs/ Vineyard	07/01/2019
Clarrissa Vasquez	Instructional Asst./Mariposa to 39-Month Reemployment list	07/01/2019

Classified Personnel Recommendations Report #CLA189-0627
June 27, 2019

CLASSIFIED SUBSTITUTES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Guillermo Amarillas	Substitute Custodian	06/03/2019
Luis Anaya	Substitute Custodian	06/03/2019

REQUEST FOR LEAVE OF ABSENCE

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
None.		

REVISED APPROVED LEAVE OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
None.			

RETIREMENT, RESIGNATION, PROBATIONARY RELEASE AND TERMINATION

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Ana Aguilar	Clinical Therapist/Counseling Center	07/31/2019
Teresita Alvarez	Proctor/Arroyo	05/23/2019
Rose King	Health Service Asst./Wiltsey	05/24/2019
Keren Noble	Information Services Data System Specialist/Briggs-IS	06/04/2019
Paul Swanson	IA-Behavior Intervention/Kingsley	06/21/2019

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

Reviewed by: Phil Hillman, Chief Business Official 

Approved by: James Q. Hammond, Superintendent 

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Revised Substitute Pay Rate Schedule, Effective July 1, 2019

REQUESTED ACTION

Approve the Revised Substitute Pay Rate Schedule, Effective July 1, 2019.

BACKGROUND INFORMATION

In order to recruit and retain highly qualified employees to serve in substitute capacities and provide sufficient coverage for required specialized positions, the District has revised its Substitute Pay Schedule.

<u>Classification</u>	<u>Increase salary to</u>
Instructional Assistants (specifically for students with special needs), Accounting/Payroll Technicians, and AVID Tutors	\$14.50/hr
Early Childhood Education Assistant	\$15.50/hr
Health Service Assistant II/LVN, and Technology Support Technician	\$16.00/hr

All other pay rates for certificated and classified substitutes will remain unchanged.

The revisions are reflected on the Substitute Pay Rate Schedule, as shown in Exhibit A.

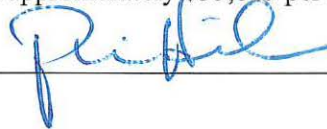
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The estimated cost of the increased substitute pay rate is approximately \$35,645 per school year.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Revised Substitute Pay Rate Schedule, Effective July 1, 2019.

Approved by: James Q. Hammond, Superintendent



Exhibit A

**ONTARIO MONTCLAIR SCHOOL DISTRICT
SUBSTITUTE PAY SCHEDULE**

CLASSIFIED SUBSTITUTES	
Range I Food Services Assistants Proctor/babysitting Translator	\$12.00 per hour
Range II Physical Education Asst.	\$13.50 per hour
Range III Accounting/Payroll AVID Tutor General Clerical Health Service Assistant Instructional Assistant Instructional Assistants Learning Needs Special Needs Program Assistant	\$14.50 per hour
Range IV Early Childhood Education Assistant Instructional Assistant Behavior Intervention Instructional Assistant Preschool Instructional Assistant Special Orthopedic Needs	\$15.50 per hour
Range V Custodian Health Service Assistant II (LVN) Technology Support	\$16.00 per hour
Range VI Bus Driver	\$18.00 per hour
Range VII Campus Safety Officer Journeyman Technician	\$20.00 per hour
Range VIII Classified Administrators/Confidential Employees	Step I per diem

CERTIFICATED SUBSTITUTES	
Range I: 30 Day Emergency Permit Teachers Teacher 1-20 days absent Preschool Teacher 1-20 days absent	\$140.00 per diem \$20.74 per hour
Range II: Long Term Substitute Teachers/Nurse Teacher/Nurse 21+ days absent Preschool Teacher 21+ days absent	\$165.00 per diem \$24.44 per hour
Range III Certificated Administrators	\$440.00 per diem

Effective July 1, 2019

Board Approved:

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President, and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Adoption of Declaration of Need for Fully Qualified Educators

REQUESTED ACTION

Approve the Adoption of Declaration of Need for Fully Qualified Educators.

BACKGROUND INFORMATION

The California Commission on Teacher Credentialing (CCTC) and Title 5 of the California Code of Regulations permit the issuance of emergency permits. A "Statement of Need" for emergency teachers must be adopted by the Board and submitted annually to the CCTC. The adoption and submission of the Declaration of Need assures the District can apply for emergency permits for teachers who may need to finish coursework or testing in order to obtain a needed certification. Should the District need a teacher who would require an emergency permit, the teacher must be enrolled in a program leading toward full certification.

Approval of the Adoption of Declaration of Need is requested because there may be an insufficient number of fully certificated persons who meet the District's employment criteria during the 2019-2020 school year. This formality is completed so that the District can be prepared should quality candidates be limited. The needs, in the areas of Cultural, Language, and Academic Development (CLAD) (5), Bilingual Cross-Cultural Language and Academic Development (BCLAD) (5), Single Subject Limited Assignment (5), Multiple Subject Limited Assignment (5), Resource Specialist (3), Teacher Librarian Services (1) and Special Education Limited Assignment (15), are over-estimates of the number of emergency permits anticipated. The Declaration of Need for Fully Qualified Educators, as shown in Exhibit A, will be in effect for the period of August 1, 2019 through June 30, 2020.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Adoption of Declaration of Need for Fully Qualified Educators.

Approved by: James Q. Hammond, Superintendent

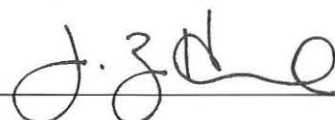


Exhibit A



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019-20

Revised Declaration of Need for year:

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Ontario-Montclair School District District CDS Code: 67819

Name of County: San Bernardino County CDS Code: 36

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06/27/2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

Hector Macias Assistant Superintendent
Name Signature Title

(909)459-2544 (909)418-6310
Fax Number Telephone Number Date

950 West D Street, Ontario, CA 91762
Mailing Address

hector.macias@omsd.net
EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County County CDS Code

Name of State Agency

Name of NPS/NPA County of Location

(Ref. c 4.2)

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	10
Bilingual Authorization (applicant already holds teaching credential)	10
List target language(s) for bilingual authorization: <u>Spanish; Mandarin</u>	
Resource Specialist	5
Teacher Librarian Services	1

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

(Ref. c 4.3)

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	5
Special Education	15
TOTAL	25

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 15

If yes, list each college or university with which you participate in an internship program.
Cal Poly Pomona, Cal State Fullerton, Cal State San Bernardino, University of La Verne
University of Redlands, Brandman University, University of Phoenix, National University

If no, explain why you do not participate in an internship program.

(Ref. c 4.4)

Consent Calendar

(d) Learning & Teaching

Consent Calendar: (d) Learning & Teaching

NONE

Discussion/Action/Public Hearing

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Appointment of Representatives to Serve on the Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC): Gladys E. Aguilar-Huari, Elisabeth Armijo, Lucy Garcia, Crisol Mena, Karina Perez, Martina Rangel-Ortega, Dr. Jacqueline Smith and Silvia Vargas

REQUESTED ACTION

Approve the appointment of representatives to serve on the Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC):

Gladys E. Aguilar-Huari
Elisabeth Armijo
Lucy Garcia
Crisol Mena

Karina Perez
Martina Rangel-Ortega
Dr. Jacqueline Smith
Silvia Vargas

BACKGROUND INFORMATION

California Education Code (EC) Sections 56190-56194 defines the guidelines for establishing a Community Advisory Committee (CAC). One of the primary roles of the CAC is to advise the Superintendent or his designee(s) on educational programs and services for students with special needs. The CAC shall have representatives from a diverse group, including parents of special needs students, parents of general education students, special education and general education teachers, staff members and community members.

On May 19, 2016, the OMSD Board of Trustees approved the appointment of representatives to serve on the OMSD SELPA CAC. As a result of vacancies, the OMSD SELPA actively recruited eight new CAC members. The recruitment window for new members opened on May 20, 2019 and closed on May 29, 2019. Based on the OMSD SELPA's CAC Bylaws, at least the majority of the CAC shall be composed of parents of students enrolled in District schools and at least a majority of such parents shall be parents of individuals with disabilities.

The following process was implemented for parents of students with disabilities, OMSD staff, and community members wishing to be considered as representatives on the OMSD SELPA CAC:

- May 18, 2019 Information was disseminated to OMSD families and community members in English and Spanish via:
- Superintendent's Constant Contact
- May 20, 2019 A letter and application was mailed to all parents of students in special education programs via US mail in English and Spanish.
- Information was posted on the District's website and on OMSD TV until 4:30 p.m., Wednesday, May 29, 2019

Appointment of Representatives to serve on the Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC): Gladys E. Aguilar-Huari, Elisabeth Armijo, Lucy Garcia, Crisol Mena, Karina Perez, Martina Rangel-Ortega, Dr. Jacqueline Smith and Silvia Vargas

June 27, 2019

May 21, 2019 Information was disseminated to OMSD families and the community in English and Spanish via:

- Blackboard-Connect message was sent to all parents of OMSD students in special education programs

Fourteen applications were received by the deadline from parents of students in special education programs, OMSD staff and community members. All applications were thoroughly reviewed by a team comprised of Special Education Directors and the Assistant Superintendent of Learning & Teaching. The applications were screened based on the criteria established, including a willingness to serve as advocates for students and parents.

Interviews were conducted on June 10, 2019 and June 13, 2019. Based on a detailed evaluation of applications, interview responses and Cabinet review, the following names are being submitted for consideration by the Board of Trustees:

Gladys E. Aguilar-Huari
Elisabeth Armijo
Lucy Garcia
Crisol Mena

Karina Perez
Martina Rangel-Ortega
Dr. Jacqueline Smith
Silvia Vargas

The OMSD SELPA CAC representatives will serve a two-year term and shall have the authority to fulfill certain responsibilities including, but not limited to the following:

- (a) Advising the policy and administrative entity of the Special Education Local Plan Area regarding the development, amendment, and review of the Local Plan. The entity shall review and consider comments from the Community Advisory Committee;
- (b) Recommending annual priorities to be addressed by the Local Plan;
- (c) Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the Local Plan;
- (d) Encouraging community involvement in the development and review of the Local Plan;
- (e) Supporting activities on behalf of individuals with special needs; and
- (f) Assisting in parent awareness of the importance of regular school attendance.


Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board of Trustees approve the appointment of Representatives to serve on the Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC): Gladys E. Aguilar-Huari, Elisabeth Armijo, Lucy Garcia, Crisol Mena, Karina Perez, Martina Rangel-Ortega, Dr. Jacqueline Smith and Silvia Vargas

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Appointment of Measure "K" Citizens' Bond Oversight Committee (CBOC) Member to a Two-Year Term: Cindi Aguirre**

REQUESTED ACTION

Approve the Appointment of Measure "K" Citizens' Bond Oversight Committee (CBOC) Member to a Two-Year Term: Cindi Aguirre.

BACKGROUND INFORMATION

On March 7, 2019, District staff received notice from Measure "K" Citizens' Bond Oversight Committee member Daryl Vollrath, of his resignation as the Bona fide Tax Payer Association appointee.

The District solicited for the vacancy by advertising in the Inland Valley Daily Bulletin on May 3, 2019 and May 13, 2019, posting the vacancy notice at all District schools, on the District website, community libraries, and by reaching out to past applicants to inquire about interest. One application was received from Cindi Aguirre. District staff reviewed the application and recommends her appointment to the Bona fide Tax Payers Association membership seat. In accordance with the CBOC Bylaws, the CBOC is to consist of a minimum of seven (7) members. Under the bylaws, CBOC members may serve up to three consecutive two-year terms.

Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

Approve the Appointment of Measure "K" Citizens' Bond Oversight Committee (CBOC) Member to a Two-Year Term: Cindi Aguirre.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Memorandum of Understanding for Nurse Coverage Outside Regular Assignment

REQUESTED ACTION

Approve the Memorandum of Understanding (MOU) for Nurse Coverage Outside Regular Assignment.

BACKGROUND INFORMATION

In an effort to ensure Nurses are properly compensated when they cover outside their regular assignment, an MOU was signed as an agreement between the Ontario-Montclair School District and the Ontario-Montclair Teachers Association for the period of July 1, 2019 through June 30, 2020. Each Nurse shall receive an annual stipend of \$4,500 paid in two equal installments (July-December 2019 and January-June 2020), equivalent to \$25/day. Nurses working less than full time or who do not work a full school year will be prorated to reflect their work day/year.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

The estimated cost for the MOU for Nurse Coverage Outside Regular Assignment is \$69,898.

Reviewed by: Phil Hillman, Assistant Superintendent, Administrative Services



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the MOU for Nurse Coverage Outside Regular Assignment.

Approved by: James Q. Hammond, Superintendent



Exhibit A



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, CA

May 8, 2019

MEMORANDUM OF UNDERSTANDING

ARTICLE VIII: HOURS OF WORK


MEMORANDUM OF UNDERSTANDING (MOU)

In an effort to ensure nurses are properly compensated when they cover outside their regular assignment, the following is hereby agreed and understood by and between the Ontario-Montclair School District (District) and the Ontario-Montclair Teachers Association (OMTA) for the period of July 1, 2019 through June 30, 2020.

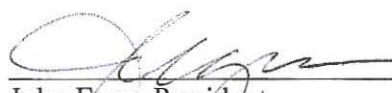
Each Nurse shall receive an annual stipend of \$4,500 paid in two equal installments (July-December 2019 and January-June 2020), equivalent to \$25/day. Nurses working less than full time or who do not work a full school year will be prorated to reflect their work day/year.

All other issues related to Article VIII will be governed by the Collective Bargaining Agreement between the Ontario-Montclair School District and the Ontario-Montclair Teachers Association.

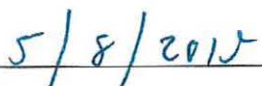
This MOU is non-precedent setting.



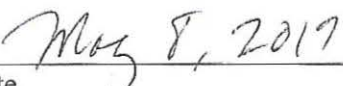
Hector Macias
Assistant Superintendent, Human Resources



John Egan, President
Ontario-Montclair Teachers Association



Date



Date

FOR SUBMISSION TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS in compliance with the Public Disclosure requirements of AB 1200 (Statutes 1991, Chapter 1213) as revised by AB 2756 (Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE SCHOOL DISTRICT

WITH THE BARGAINING UNIT (BU)

To be acted upon by the Governing Board at its meeting on :	(enter Date)	6/27/2019
Budget Revisions to be INPUT no later than 45 days after approval: (will calc + 45 days)		8/11/2019
Estimated Agreement Payment Date	(enter Date)	7/1/2019

GENERAL

Section 1: STATUS OF BARGAINING UNIT AGREEMENTS

This document is REQUIRED whenever a NEW or AMENDED agreement is ratified.

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status (whether settled or pending settlement) of the remaining units:

(Separate disclosures should be made for each bargaining unit agreement)

		# FTE Represented
Certificated:	<input type="text" value="OMTA - Nurses"/>	<input type="text" value="12.8"/>
Classified:	<input type="text"/>	<input type="text" value="0"/>

Section 2: PERIOD OF AGREEMENT

The proposed agreement covers the period beginning on:	(enter Begin Date)	7/1/2019
and ending on:	(enter End Date)	6/30/2020

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

Fiscal Years:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reopeners: Yes or NO ?	<input type="text"/>	<input type="text"/>	<input type="text"/>

if Yes, what Areas?

COMPENSATION PROVISIONS

Section 3: SALARIES: PERCENTAGE CHANGE IN SALARIES IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for salaries for the above-mentioned Bargaining unit:

Current Year Salary Cost Before Settlement <i>(Based on Year to Date (YTD) Actuals Projected through 6/30):</i>	\$	<input type="text" value="108,517,572.00"/>
Current Year Salary Cost After Settlement <i>(Include any retroactive pay increases or (decreases) or one time bonuses/stipends or (reductions), as applicable):</i>	\$	<input type="text" value="108,517,572.00"/>
Total Cost Increase or (Decrease):		<input type="text" value="\$0.00"/>
Percentage Increase or (Decrease):		<input type="text" value="0.00%"/>

SALARY CHANGE FOR AN AVERAGE, REPRESENTED EMPLOYEE FROM PRIOR YEAR

(Includes annual step/column movement on schedule):

Salary Increase or (Decrease)

% increase or (decrease) to existing schedule per employee

% increase or (decrease) for one-time bonus/stipend or (salary reduction) per employee

Step & column

average % annual change over the prior year schedule per employee

TOTAL PERCENTAGE CHANGE FOR AVERAGE REPRESENTED EMPLOYEE per employee

Indicate Change in # of Work Days, Furlough or Additional, Related to % Change	<input type="text" value="0.00"/>
Indicate Total # of Work Days to be provided for fiscal year:	<input type="text" value="184.00"/>
Indicate Total # of Instructional Days to be provided for fiscal year:	<input type="text" value="180.00"/>

(Ref. I 3.3)

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 4: BENEFITS: PERCENTAGE CHANGE IN EMPLOYEE BENEFITS IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for employee statutory and health/welfare benefits:

Statutory Benefits: *(object 3XXX less 34XX)*

(STRS, PERS, Workers Compensation, Unemployment Insurance, Social Security, Medicare)

Total Statutory Benefit Costs:

Current Costs:	\$ 23,168,502
Proposed Costs:	\$ 23,168,502
Total Cost Increase or (decrease):	\$ -
Percentage Change:	0.00%

District Health and Welfare Plans - *Object 34XX* (Medical, Dental, Vision, Life Insurance, Other)

Total Health and Welfare Costs:

Current Costs:	\$ 14,300,876
Proposed Costs:	\$ 14,300,876
Total Cost Increase or (decrease):	\$ 0.00
Percentage Change:	0.00%

Indicate if Health/Welfare Benefits are Capped: (Include details such as different caps per health plans or any super composite rates. Also, indicate if cap includes health benefits only or also other insurances.)

Health Benefit Cap Based on Medical Plan Selected:

Single - \$8,280
Two Party - \$13,895
Family - \$17,466

Current Cap:	\$ 17,466.00	Maximum Cap
Proposed Cap:	\$ 17,466.00	
Average Capped Amount Increase or (decrease) per employee	\$ 0.00	0.00%

**TOTAL COST OR (SAVINGS) OF COMPENSATION CHANGES
(REGARDLESS OF WHETHER PREVIOUSLY BUDGETED IN WHOLE OR IN PART)**

Section 5: TOTAL COST INCREASE OR (SAVINGS) FOR SALARIES AND BENEFITS IN THE PROPOSED AGREEMENT:

Current Year Combined Cost Before Settlement: *(data pulls from above)*

(Based on YTD Actuals Projected through 6/30 and current agreement)

Salaries	\$ 108,517,572.00
Benefits	\$ 37,469,377.62
Total:	\$ 145,986,949.62

Current Year Cost After Settlement: *(data pulls from above)*

(Include any retroactive pay increases or (decreases) or one-time bonuses/stipends or (reductions));

Salaries	\$ 108,517,572.00
Benefits	\$ 37,469,377.62
Total:	\$ 145,986,949.62

TOTAL COST INCREASE OR (DECREASE)	\$ 0.00
<i>(This amount should tie to the multiyear projection sections for 1XXX-3XXX)</i>	
PERCENTAGE CHANGE	0.00%
1% CHANGE IN SALARY AND STATUTORY BENEFIT COSTS (prior to any settlements):	\$ 1,316,860.74

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)

Section 6: The following are additional compensation and non-compensation provisions contained in the proposed agreement: (Indicate, **IN DETAIL**, the terms of the agreement covered in each section)

A. OTHER COMPENSATION: Off-Schedule Stipends/Bonuses, Reductions, etc. (amounts, staff affected, total cost and/or savings).

Memorandum of Understanding (MOU) for off-schedule stipend. Each Nurse shall receive an annual stipend of \$4,500. Nurses working less than full time or who do not work a full year will be prorated to reflect their work day/year.

B. NON-COMPENSATION: Class Size Changes (indicate before and after class sizes/grades affected; and, if applied for CDE waiver (attach copy)), Staff Development Days, Teacher Prep Time, etc..

N/A

C. REOPENERS, CONTINGENCY AND/OR RESTORATION LANGUAGE: Describe specific areas identified for Reopeners, Contingency, and/or Restoration (include triggers and timing). Provide copy of Board Action to BAS upon approval.

N/A

Section 7: State Minimum Reserve Standard Calculation:

Total Expenditures and Other Uses: *(pulls from MYP Sec. 9)*

\$	272,172,022.00
----	----------------

Minimum State Reserve Percentage (input %)

	3%
--	----

Minimum State Reserve Requirement: *(Formula includes Total Exp/Uses x Minimum Reserve %)*

\$	8,165,160.66
----	--------------

FISCAL IMPACT IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS

Section 8: Date of governing board approval of budget revisions in Section 9, Col.2 (below) in accordance with E.C. 42142 and Government Code 3547.5. (Pulls from above Governing Board Date plus 45 days)

8/11/2019

Provide proof that board-approved budget revisions have been input within 45 days. Date budget revisions input/BT Batch #'s:

Batch #'s:	mm/dd/yy
------------	----------

If the board-approved revisions input are different from the proposed budget adjustments in Col. 2 provide a detailed explanation of differences.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE Ontario-Montclair SCHOOL DISTRICT

Section 9: IMPACT OF PROPOSED AGREEMENT ON THE GENERAL FUND BUDGET IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS. (Reflect both Unrestricted and Restricted General Fund Budget Amounts)
In-Lieu of this form, an updated Form MYP can be supplied which includes the results of the settlement over the most recent Form MYP filed with this office.

	Current Fiscal Year 2019-2020			
	(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Please NOTE: The title reflected in Col. 1 can be modified if the agreement is being approved along with the Adopted Budget Process. In this case, Col. 4 should reflect the Adopted Budget including the salary agreement and Col. 1 would reflect the Adopted Budget less Col. 2, the actual cost of the agreement.	Latest Board-Approved Budget Before Settlement - As of 07/01/2019_ (Adopted Budget)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
OPERATING REVENUES: LCFF ADA	ADA= 19,877.91			ADA= 19,877.91
LCFF Sources (8010-8099)	219,200,834.00	0.00		219,200,834.00
Remaining Revenues (8100-8799)	51,977,361.00	0.00		51,977,361.00
TOTAL	271,178,195.00	0.00	0.00	271,178,195.00
OPERATING EXPENDITURES				
1000 Certificated Salaries	120,629,465.00	57,600		120,687,065.00
2000 Classified Salaries	41,743,687.00			41,743,687.00
3000 Benefits	71,527,771.00	12,298		71,540,068.60
4000 Instructional Supplies	8,629,246.00			8,629,246.00
5000 Contracted Services	26,686,938.00			26,686,938.00
6000 Capital Outlay	1,073,728.00			1,073,728.00
7000 Other	(274,919.00)			(274,919.00)
TOTAL	270,015,916.00	69,898.00	0.00	270,085,814.00
OPERATING SURPLUS (DEFICIT)	1,162,279.00	(69,898.00)	0.00	1,092,381.00
Other Sources and Transfers In	131,694.00			131,694.00
Other Uses and Transfers Out	2,086,208.00			2,086,208.00
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	(792,235.00)	(69,898.00)	0.00	(862,133.00)
BEGINNING FUND BALANCE 9791-92	53,562,142.90			53,562,142.90
Prior-Year Adjustments 9793-95	0.00		0.00	0.00
NET BEGINNING BALANCE	53,562,142.90		0.00	53,562,142.90
ENDING FUND BALANCE (EFB)	52,769,908.00	(69,898.00)	0.00	52,700,010.00
COMPONENTS OF ABOVE EFB:				
Nonspendable (9711-9719)	319,198.00	0.00	0.00	319,198.00
Restricted (9740)	3,973,362.00	0.00	0.00	3,973,362.00
Committed (9750/9760)		0.00	0.00	0.00
Assigned (9780)	40,314,284.28	(71,994.94)	0.00	40,242,289.34
Reserve Economic Uncertainties (9789)	8,163,063.72	2,096.94	0.00	8,165,160.66
Unassigned/Unappropriated (9790)	0.00	0.00	0.00	0.00
State Minimum Reserves %	3.00%	<i>Meets</i>		3.00%
Are budgets in balance?	<i>In Balance</i>	<i>OK</i>		<i>In Agreement</i>
Did you adjust reserves? s/b \$0	\$0.00			\$0.00
FUND 17 RESERVES (9789) or N/A	\$ -			\$ -

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown in Section 5, Total Costs, please explain below. Also, list any other assumptions used or included in Column 3:

Total cost includes the Nurse Stipend only. 2019-20: 3.26% COLA; 19,877.91 Funded ADA; UPP 87.33%.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair SCHOOL DISTRICT

First Subsequent Year 2020-2021			
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved Budget Before Settlement - As of 07/01/2019_ (Adopted Budget)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
OPERATING REVENUES: LCFF ADA	ADA= 19,421.10		ADA= 19,421.10
LCFF Sources (8010-8099)	221,686,966.00	0.00	221,686,966.00
Remaining Revenues (8100-8799)	51,977,705.00	0.00	51,977,705.00
TOTAL	273,664,671.00	0.00	273,664,671.00
OPERATING EXPENDITURES			
1000 Certificated Salaries	122,098,369.00		122,098,369.00
2000 Classified Salaries	42,282,270.00		42,282,270.00
3000 Benefits	75,179,070.00		75,179,070.00
4000 Instructional Supplies	8,414,388.00		8,414,388.00
5000 Contracted Services	27,724,782.00		27,724,782.00
6000 Capital Outlay	1,073,728.00		1,073,728.00
7000 Other	(274,919.00)		(274,919.00)
TOTAL	276,497,688.00	0.00	276,497,688.00
OPERATING SURPLUS/(DEFICIT)	(2,833,017.00)	0.00	(2,833,017.00)
Other Sources and Transfers In	131,694.00	0.00	131,694.00
Other Uses and Transfers Out	2,386,208.00	0.00	2,386,208.00
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	(5,087,531.00)	0.00	(5,087,531.00)
BEGINNING FUND BALANCE (9791) (Pulls from prior year EFB)	52,700,010.00		52,700,010.00
Prior-Year Adjustments (9792-9795)			0.00
NET BEGINNING BALANCE	52,700,010.00		52,700,010.00
ENDING FUND BALANCE (EFB)	47,612,479.00	0.00	47,612,479.00
COMPONENTS OF EFB (above):			
Nonspendable (9711-9719)	319,199.00	0.00	319,199.00
Restricted (9740)	3,973,362.00	0.00	3,973,362.00
Committed (9750/9760)		0.00	0.00
Assigned (9780)	34,953,401.12	0.00	34,953,401.12
Reserve Economic Uncertainties	8,366,516.88	0.00	8,366,516.88
Unassigned/Unappropriated (9790)	0.00	0.00	0.00
State Minimum Reserves %	3.00%	<i>Meets</i>	3.00%
Are budgets in balance?	<i>In Balance</i>		<i>In Balance</i>
Did you adjust reserves? s/b \$0	\$ 0.00	<i>Undesignated Amount</i>	\$ 0.00
FUND 17 RESERVES (9789) or N/A	\$ -		\$ -

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced staffing, etc., explain below:

2020-21: 3.0% COLA; 19,421 Funded ADA; UPP 88.30%. Nurses Stipend is for the Fiscal Year 2019-2020 only.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair SCHOOL DISTRICT

Second Subsequent Year 2021-2022			
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board-Approved Budget Before Settlement - As of 07/01/2019_ (Adopted Budget)	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
OPERATING REVENUES: LCFF ADA	ADA= 18,999.95		ADA= 18,999.95
LCFF Sources (8010-8099)	222,422,973.00	0.00	222,422,973.00
Remaining Revenues (8100-8799)	51,967,295.00	0.00	51,967,295.00
TOTAL	274,390,268.00	0.00	274,390,268.00

OPERATING EXPENDITURES

1000 Certificated Salaries	123,991,551.00	0.00	0.00	123,991,551.00
2000 Classified Salaries	42,831,625.00	0.00	0.00	42,831,625.00
3000 Benefits	76,399,469.00	0.00	0.00	76,399,469.00
4000 Instructional Supplies	8,287,545.00	0.00	0.00	8,287,545.00
5000 Contracted Services	27,724,782.00	0.00	0.00	27,724,782.00
6000 Capital Outlay	1,073,728.00	0.00	0.00	1,073,728.00
7000 Other	(274,919.00)	0.00	0.00	(274,919.00)
TOTAL	280,033,781.00	0.00	0.00	280,033,781.00

OPERATING SURPLUS/(DEFICIT)

	(5,643,513.00)	0.00	0.00	(5,643,513.00)
--	----------------	------	------	----------------

Other Sources and Transfers In	131,694.00	0.00	0.00	131,694.00
Other Uses and Transfers Out	3,086,208.00	0.00		3,086,208.00

CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE

	(8,598,027.00)	0.00	0.00	(8,598,027.00)
--	----------------	------	------	----------------

BEGINNING FUND BALANCE (9791)

(Pulls from prior year EFB)	47,612,479.00			47,612,479.00
-----------------------------	---------------	--	--	---------------

Prior-Year Adjustments (9792-9795)				0.00
------------------------------------	--	--	--	------

NET BEGINNING BALANCE	47,612,479.00			47,612,479.00
------------------------------	----------------------	--	--	----------------------

ENDING FUND BALANCE (EFB)

	39,014,452.00	0.00	0.00	39,014,452.00
--	----------------------	-------------	-------------	----------------------

COMPONENTS OF EFB (above):

(use whole rounded numbers only)

Nonspendable (9711-9719)	319,199.00			319,199.00
--------------------------	------------	--	--	------------

Restricted (9740)	3,973,362.00			3,973,362.00
-------------------	--------------	--	--	--------------

Committed (9750/9760)				0.00
-----------------------	--	--	--	------

Assigned (9780)	26,228,291.33	0.00	0.00	26,228,291.33
-----------------	---------------	------	------	---------------

Reserve Economic Uncertainties	8,493,599.67	0.00	0.00	8,493,599.67
--------------------------------	--------------	------	------	--------------

Unassigned/Unappropriated (9790)	0.00	0.00	0.00	0.00
----------------------------------	------	------	------	------

State Minimum Reserves %	3.00%	<i>Meets</i>		3.00%
--------------------------	-------	--------------	--	-------

Are budgets in balance?	<i>In Balance</i>			<i>In Balance</i>
-------------------------	-------------------	--	--	-------------------

Did you adjust reserves? s/b \$0	\$0.00	<i>Undesignated Amount</i>		\$0.00
----------------------------------	--------	----------------------------	--	--------

FUND 17 RESERVES (9789) or N/A	\$ -			\$ -
--------------------------------	------	--	--	------

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Add/Reduced Staffing, etc., explain below:

2021-22: 2.80% COLA; 18,999.95 Funded ADA; UPP 87.86%. Nurses Stipend is for the Fiscal Year 2019-2020 only.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

Section 10: MULTI-YEAR CONTRACT AGREEMENT PROVISIONS: The proposed agreement contains the following COLAs and other compensation/non-compensation provisions for subsequent years as follows *(text pulls into disclosure)*: Send copy of final Agreement to BAS upon Board Approval

N/A

Section 11: FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS: The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years. (Include any compensation/noncompensation provisions specified below.) *(text pulls into disclosure)*:

MOU for off-schedule stipend. Each Nurse shall receive an annual stipend of \$4,500. Nurses working less than full time or who do not work a full year will be prorated to reflect their work day/year. MOU sunsets June 30, 2020.

Section 12: NARRATIVE OF AGREEMENT: Provide a brief narrative of the proposed changes in compensation or health premiums, including percentage changes, effective dates, and comments and/or explanations. *(text pulls into disclosure)*:

MOU between the District and Ontario-Montclair Teachers Association (OMTA) for the period of July 1, 2019 through June 30, 2020 for the stipend for Nurses. Each Nurse shall receive an annual stipend of \$4,500. Nurses working less than full time or who do not work a full year will be prorated to reflect their work day/year. MOU sunsets June 30, 2020. Article VIII: Hours of Work.

Section 13: SOURCE OF FUNDING FOR PROPOSED AGREEMENT: Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement. *(text pulls into disclosure)*:

The stipend will be paid from the district's fund balance reserves.

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair

SCHOOL DISTRICT

ADDITIONAL FISCAL INDICATORS- CRITERIA AND STANDARDS A.5.

This section is in response to the Criteria and Standards Additional Fiscal Indicators #A.5., which asks: "Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state cost of living adjustment."

Section 14: COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING FORMULA (LCFF):

(A)	Current-year (CY) LCFF Average Rate per ADA: (CY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	Estimated \$10,658.00
(B)	Less Prior-Year (PY) LCFF BASC Calculator Rate per ADA: (PY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	\$9,957.00
(C)	= Amount of Current-Year Increase or (decrease): (A) minus (B)	701.00
(D)	= Percentage Increase or (decrease) in LCFF per ADA: (C) divided by (B)	7.04%
(E)	ADA Increase/(Decrease) from Prior Year as % Current year P-2 LCFF funded ADA (greater of PY guarantee or current year) Prior Year P-2 LCFF funded ADA (greater of PY guarantee or current year)	(2.75%)
(F)	Total LCFF % increase or (decrease) plus ADA % change	4.29%
(G)	Indicate Total Settlement Percentage Change from Section 5	0.00%

If proposed agreement % on Line G is greater than Line F, please provide explanation below:

N/A

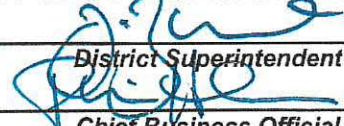

CERTIFICATION

To be signed by the **District Superintendent AND Chief Business Official upon submission to the Governing Board** and by the **Board President upon formal Board action** on the proposed agreement.

Districts with a Qualified or Negative Certification : Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review **10 days prior to the board meeting that will ratify the agreement** .

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200, AB 2756, GC 3547.5, and GC 3540.2.

WE HEREBY CERTIFY THAT THE COSTS INCURRED BY THE SCHOOL DISTRICT UNDER THIS AGREEMENT CAN BE MET BY THE DISTRICT DURING THE TERM OF THE AGREEMENT.

 District Superintendent - signature	JUN 14 2019 Date
 Chief Business Official - signature	6/14/19 Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on Thursday, June 27, 2019 took action to approve the proposed Agreement with the Certified (OMTA) Bargaining Unit.

President, Governing Board - signature	Date
--	------

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE

Certificated (OMTA)

BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

06/27/19

A. PERIOD OF AGREEMENT:

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years

07/01/19

06/30/20

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

\$145,986,949.62

2. Current Year Costs After Agreement

\$145,986,949.62

3. Total Cost Change

4. Percentage Change

5. Value of a 1% Change

1,316,861

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change

(% Change To Existing Salary Schedule)

(% change for one time bonus/stipend or salary reduction)

2. Step & Column

(Average % Change Over Prior Year Salary Schedule)

2.0%

3. TOTAL PERCENTAGE CHANGE FOR THE AVERAGE, REPRESENTED EMPLOYEE

2%

4. Change in # of Work Days (+/-) Related to % Change

5. Total # of Work Days to be provided in Fiscal Year

184

6. Total # of Instructional Days to be provided in Fiscal Year (applicable to Certificated BU agreements only)

180

(Ref. I 3.11)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

1.	Cost of Benefits Before Agreement	37,469,377.62
2.	Cost of Benefits After Agreement	37,469,377.62
3.	Percentage Change in Total Costs	

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	\$ 272,172,022.00
2.	Percentage Reserve Level State Standard for District:	3.0%
3.	Amount of State Minimum Reserve Standard:	\$ 8,165,160.66

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

4.	Reserve for Economic Uncertainties (Object 9789)	\$8,165,160.66
5.	Unassigned/Unappropriated (Object 9790)	
6.	Total Reserves: (Object 9789 + 9790)	\$8,165,160.66

SPECIAL RESERVE FUND (Fund 17, as applicable)

7.	Reserve for Economic Uncertainties (Object 9789)	
----	---	--

TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

8.	General Fund & Special Reserve Fund:	\$8,165,160.66
9.	Percentage of General Fund Expenditures/Uses	3.00%
	Difference between District Reserves and Minimum State Requirement	

(Ref. I.12)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

N/A

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

MOU for off-schedule stipend: Each Nurse shall receive an annual stipend of \$4,500. Nurses working less than full time or who do not work a full year will be prorated to reflect their work day/year. MOU sunsets June 30, 2020.

H. NARRATIVE OF AGREEMENT

MOU between the District and Ontario-Montclair Teachers Association (OMTA) for the period of July 1, 2019 through June 30, 2020 for the stipend for Nurses. Each Nurse shall receive an annual stipend of \$4,500. Nurses working less than full time or who do not work a full year will be prorated to reflect their work day/year. MOU sunsets June 30, 2020. Article VIII: Hours of Work.

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

The stipend will be paid from the district's fund balance reserves.

(Ref. I 3.13)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Ontario-Montclair

SCHOOL DISTRICT


CERTIFICATION

To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

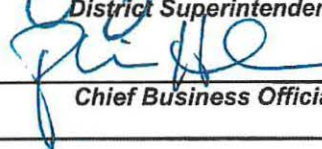
Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent - signature



Chief Business Official- signature

JUN 14 2019

Date

6/14/19

Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on Thursday, June 27, 2019 took action to approve the proposed Agreement with the _____ Bargaining Unit.

President, Governing Board
(signature)

Date

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 27, 2019

TO: Elvia Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Memorandum of Understanding for a Signing Incentive for Hard to Fill Positions

REQUESTED ACTION

Approve the Memorandum of Understanding (MOU) for a Signing Incentive for Hard to Fill Positions.

BACKGROUND INFORMATION

The Ontario-Montclair School District and the Ontario-Montclair Teachers Association signed an MOU for the period of July 1, 2019 through June 30, 2020. This MOU (included as Exhibit A) will assist OMSD in recruiting and retaining qualified employees. The District may provide a signing bonus not to exceed \$6,000 to newly hired, full time, hard to fill positions as follows:

1. To be eligible for this bonus, the employee must have not been employed by the District within the five (5) years preceding the date of employment.
2. The bonus shall be paid over the first two years of the employment, divided into equal payments.
3. The bonus shall be paid as wages to the employee and reported on the employee's Form W-2 as part of their annual compensation.
4. The District makes no representation whether the bonus may be considered creditable compensation by California State Teachers Retirement System or California Public Employees Retirement System.
5. If the employee separates from employment with the District for any reason, voluntarily or involuntarily, before completing two (2) years of service, the employee will not receive any remaining unpaid portion of the bonus. For purposes of this paragraph, an employee who is placed on a reemployment list after exhausting all available leave shall be deemed to have separated from employment.
6. The District reserves the right to discontinue providing signing bonuses to newly hired employees at any time with 90 days' notice to OMTA for any reason including but not limited to budget shortfalls, declining enrollment, and increased availability of qualified employees in a hard to fill position. Any employee who is receiving signing bonuses at the time the District gives notice to discontinuance to OMTA shall continue to receive the monthly payment until the full amount of the signing bonus is paid to the term of this paragraph.
7. The District will identify hard to fill positions and share it annually with OMTA. Additional positions may be added upon mutual agreement.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



Memorandum of Understanding for a Signing Incentive for Hard to Fill Positions

June 27, 2019

FINANCIAL IMPLICATIONS

The future cost of this item is dependent on the number of prospective employees that end up accepting a position with the District. The signing bonus, not to exceed \$6,000 per applicable candidate, will have a minimal impact to the overall General Fund budget.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the MOU for a Signing Incentive for Hard to Fill Positions.

Approved by: James Q. Hammond, Superintendent



Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, CA

May 8, 2019

MEMORANDUM OF UNDERSTANDING



ARTICLE XVIII: SIGNING INCENTIVE FOR HARD TO FILL POSITIONS

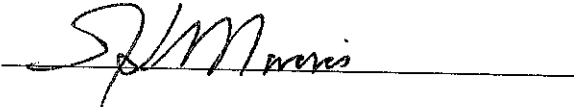
The following is hereby agreed and understood by and between the Ontario-Montclair School District (“District”) and the Ontario-Montclair Teachers Association (“OMTA”) for the period of July 1, 2019 through June 30, 2020:

This MOU will assist OMSD in recruiting and retaining qualified employees. The District may provide a signing bonus not to exceed \$6,000 to newly hired, full time, hard to fill positions as follows:

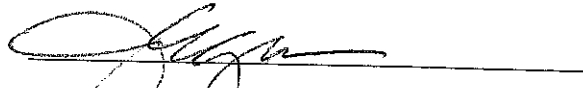
1. To be eligible for this bonus, the employee must have not been employed by the District within the five (5) years preceding the date of employment.
2. The bonus shall be paid over the first two years of the employment, divided into equal payments.
3. The bonus shall be paid as wages to the employee and reported on the employee’s Form W-2 as part of their annual compensation.
4. The District makes no representation whether the bonus may be considered creditable compensation by California State Teachers Retirement System or California Public Employees Retirement System.
5. If the employee separates from employment with the District for any reason, voluntarily or involuntarily, before completing two (2) years of service, the employee will not receive any remaining unpaid portion of the bonus. For purposes of this paragraph, an employee who is placed on a reemployment list after exhausting all available leave shall be deemed to have separated from employment.
6. The District reserves the right to discontinue providing signing bonuses to newly hired employees at any time with 90 days’ notice to OMTA for any reason including but not limited to budget shortfalls, declining enrollment, and increased availability of qualified employees in a hard to fill position. Any employee who is receiving signing bonuses at the time the District gives notice to discontinuance to OMTA shall continue to receive the monthly payment until the full amount of the signing bonus is paid to the term of this paragraph.
7. The District will identify hard to fill positions (see attached) and share it annually with OMTA. Additional positions may be added upon mutual agreement.

Unless otherwise stated, this MOU takes effect upon signing and expires by its own terms at the end of the 2020-2021 school year unless extended or negotiated by the District and OMTA.

The parties agree that this MOU is non-precedential and applies only to the terms specifically agreed to and described. Nothing in this MOU waives, modifies, or amends any provisions of the CBA except as provided herein.



Hector Macias, Assistant Superintendent
Human Resources



John Egan, President
Ontario-Montclair Teachers Association

5/8/2019
Date

May 8, 2019
Date

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Ontario-Montclair School District 2019-2020 Local Control Accountability Plan (LCAP) Federal Addendum** *(Additional Supporting Information Available Under Separate Cover)*

REQUESTED ACTION

Approve the Ontario-Montclair School District 2019-2020 Local Control Accountability Plan (LCAP) Federal Addendum *(Additional Supporting Information Available Under Separate Cover)*.

BACKGROUND INFORMATION

The Ontario-Montclair School District (OMSD) receives federal Title I funding to support at-risk students, Title II funding to support teacher professional development, Title III funding to support English learners and Title IV funding to support technology and social-emotional learning. California Local Educational Agencies (LEAs) receiving funding from the federal government and other state categorical funds are reviewed under the Federal Program Monitoring (FPM) bi-annual process to ensure programs implemented meet the legal requirements.

In December 2015, President Obama reauthorized the Elementary and Secondary Education Act (ESEA) as the Every Student Succeeds Act (ESSA) and suspended the No Child Left Behind (NCLB) Act. During the NCLB time period, LEAs were required to submit a Local Educational Agency Plan (LEAP), which addressed the implementation of programs under Title I, Title II and Title III to increase student achievement. Due to the implementation of the Local Control Funding Formula (LCFF) and the LCAP, the federal government suspended the requirement of LEAs drafting and implementing the LEAP. Full implementation of ESSA was effective for the 2017-2018 school year. However, districts had 2018-2019 as a planning year to transition fully into the ESSA requirements.

The California Department of Education (CDE) informed LEAs that the new requirement to trigger federal funding allocations is the creation, approval and implementation of a LCAP Federal Addendum (Addendum). The Addendum is meant to supplement the District's LCAP to ensure that it meets the provisions of the ESSA. The District must address the Strategy and Alignment areas for each provision of the ESSA, unless the provision is not applicable to the District. The District must also provide a narrative, which addresses each provision within the Addendum as a requirement to receive federal funding.

Under State Priority Alignment, state priority numbers are provided to demonstrate where an ESSA provision aligns with state priorities. This is meant to assist the District in determining where ESSA provisions may already be addressed in the District's LCAP as it demonstrates the District's efforts to support the state priorities. The CDE emphasizes that the Addendum should not drive LCAP development. ESSA funds are supplemental to state funds, just as the Addendum supplements the District's LCAP. Thus, as recommended by the state, the Ontario-Montclair School District integrates its ESSA funds into its LCAP development as much as possible to promote strategic planning of all resources, however, this is not a requirement.

(Ref. I 5.1)


Ontario-Montclair School District 2019-2020 Local Control Accountability Plan (LCAP) Federal Addendum *(Additional Supporting Information Available Under Separate Cover)*
June 27, 2019

California's ESSA State Plan significantly shifts the state's approach to the utilization of federal resources in support of underserved student groups. The LCAP Addendum provides Districts with the opportunity to document their approach to maximizing the impact of federal investments in support of underserved students. LCFF provides Districts flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The LCAP planning process for OMSD supports continuous cycles of action, reflection, and improvement to serve students.

The Ontario-Montclair School District 2019-2020 LCAP Federal Addendum describes the District's plan for making the best use of federal ESEA resources in alignment with other federal, state, and local programs as presented in the District's third year of a three year 2017-2020 LCAP. Districts are encouraged to review the LCAP Federal Addendum annually along with their LCAP development process, as ESSA funding should be considered in yearly strategic planning.

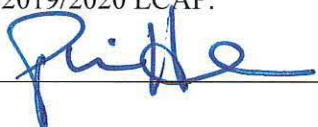
The Board-approved Addendum must be submitted to the CDE by July 1, 2019 for the District to receive federal funding. The LCAP Federal Addendum is being presented to the Board of Trustees on June 27, 2019 for approval.

The Ontario-Montclair School District 2019-2020 Local Control Accountability Plan (LCAP) Federal Addendum is presented under separate cover as Exhibit A.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching 


FINANCIAL IMPLICATIONS

The financial implications are noted in the 2017/2018-2019/2020 LCAP.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Ontario-Montclair School District 2019-2020 Local Control Accountability Plan (LCAP) Federal Addendum *(Additional Supporting Information Available Under Separate Cover)*.

Approved by: James Q. Hammond, Superintendent 

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Second Reading and Adoption of the 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) (Additional Supporting Information Available Under Separate Cover)**

REQUESTED ACTION

Approve the Second Reading and Adoption of the 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) (Additional Supporting Information Available Under Separate Cover).

BACKGROUND INFORMATION

On June 13, 2019, a Public Hearing was held on the District's 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) at the regularly scheduled Board of Trustees meeting. A second reading and adoption of the 2017/2018–2019/2020 LCAP will be conducted at the June 27, 2019 regularly scheduled Board meeting. The District's adopted 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) will be submitted by July 1, 2019 to the San Bernardino County Superintendent of Schools for review and approval.

As part of the State of California's K-12 Local Control Funding Formula (LCFF), school districts are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP). Pursuant to Education Code section 52060, the LCAP must address the State's eight priorities and any local priorities, describe annual goals, specific actions and metrics to achieve those goals for all students including for each subgroup: low income, foster youth, and English learner students.

- The plan was prepared in accordance with the State's regulation LCAP template and incorporated input from various stakeholder groups, including, but not limited to, the District's parent advisory groups, school site parent advisory groups, parents, staff, collective bargaining units, students and community members.
- LCAP development information was presented to the Board of Trustees at the regularly scheduled meeting on April 18, 2019.
- A Public Hearing was held on the 2019-2020 Proposed District Budget and the 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) at the regularly scheduled Board of Trustees meeting on June 13, 2019.
- The final plan, with any revisions required after the Public Hearing of June 13, 2019, is presented as Exhibit A under separate cover, to the Board of Trustees for adoption.
- The adopted 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) will be submitted to the San Bernardino County Superintendent of Schools by July 1, 2019 for review and approval.

The District's 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) is available for viewing on the Ontario-Montclair School District's website.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



Second Reading and Adoption of the 2017/2018–2019/2020 Local Control Accountability Plan (LCAP)
(Additional Supporting Information Available Under Separate Cover)
June 27, 2019

FINANCIAL IMPLICATIONS

The financial implications are noted in the 2017/2018–2019/2020 LCAP.

Reviewed by: Phil Hillman, Chief Business Official

A handwritten signature in blue ink, appearing to read "Phil Hillman", written over a horizontal line.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Second Reading and Adoption of the 2017/2018–2019/2020 Local Control Accountability Plan (LCAP) *(Additional Supporting Information Available Under Separate Cover)*.

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read "J. Q. Hammond", written over a horizontal line.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Public Hearing Regarding the Ontario-Montclair School District Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association**

REQUESTED ACTION

Conduct a Public Hearing regarding the Ontario-Montclair School District (OMSD) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association (OMTA).

BACKGROUND INFORMATION

At the Regular Board Meeting of June 13, 2019, and in accordance with Government Code section 3547, the Board received for information the recommended initial re-opener proposal for the 2019-2020 negotiations with OMTA.

OMSD's Initial Re-Opener Proposal, presented as Exhibit A under Agenda Item I8, is also available for viewing at the Briggs Education Center.

The Board is conducting this as the legally required public hearing on OMSD's Initial Re-Opener Proposal for the 2019-2020 negotiations with OMTA. In alignment with this public hearing, the Board will consider the approval of Agenda Item I8- Adoption of the OMSD Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with OMTA.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a Public Hearing regarding the Ontario-Montclair School District Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 13, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Adoption of the Ontario-Montclair School District Recommended Initial Proposal for the 2019-2020 Re-Opener Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association


REQUESTED ACTION

Approve the adoption of the Ontario-Montclair School District (OMSD) Recommended Initial Proposal for the 2019-2020 Re-Opener negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association (OMTA).

BACKGROUND INFORMATION

At the Regular Board Meeting of June 13, 2019, and in accordance with Government Code section 3547, the Board received as information, the recommended Initial Proposal for the 2019-2020 Re-Opener negotiations with OMTA. The Proposal for Negotiations of the July 1, 2019 – June 30, 2022 Successor Agreement with OMTA is presented as Exhibit A.

After the public hearing and adoption have taken place, the District and OMTA can then legally set dates to begin the actual negotiations process.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the adoption of the Ontario-Montclair School District recommended Initial Proposal for the 2019-2020 Re-Opener negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair Teachers Association.

Approved by: James Q. Hammond, Superintendent 

EXHIBIT A
ONTARIO-MONTCLAIR SCHOOL DISTRICT
PROPOSAL FOR NEGOTIATIONS OF THE
JULY 1, 2019 – JUNE 30, 2022 SUCCESSOR AGREEMENT
WITH THE
ONTARIO-MONTCLAIR TEACHERS ASSOCIATION

The Ontario-Montclair School District proposes to open all articles and appendices of the current Agreement between the Ontario-Montclair Teachers Association.

Article I	Recognition
Article II	Effect of Agreement
Article III	Association Rights
Article IV	District Rights
Article V	Grievance Procedure
Article VI	Work Stoppage
Article VII	Special Education
Article VIII	Hours of Work
Article IX	Materials
Article X	Class Size
Article XI	Transfer Procedures
Article XII	Evaluation Procedures
Article XIII	Leaves of Absence
Article XIV	Safety Conditions
Article XV	Non-Discrimination
Article XVI	Personnel Files
Article XVII	Public Charges
Article XVIII	Salary Schedules and Rules
Article XIX	Compensation for Special Assignment
Article XX	Annual Salary Supplement – Fringe Benefits
Article XXI	Definitions
Article XXII	Duration and Renegotiation

Appendix A-1	– Salary Schedule – Teachers (184 Days)
Appendix A-2	– Salary Schedule – Permit Teachers (180 Days) Preschool
Appendix C-1	– Certificated Evaluation Form
Appendix C-2	– Alternative Certificated Evaluation Form
Appendix C-3	– School Nurse Evaluation Form
Appendix C-4	– Non-Classroom Evaluation Form
Appendix C-5	– Evaluation Planning Form
Appendix C-6	– California Standards for the Teaching Profession
Appendix D	– Instructional Minutes
Appendix E	– Support Provider Teacher Program
Appendix F	– Peer Assistance and Review (PAR) Program Guidelines

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Public Hearing Regarding the Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair School District**

REQUESTED ACTION

Conduct a Public Hearing Regarding the Ontario-Montclair Teachers Association (OMTA) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair School District (OMSD).

BACKGROUND INFORMATION

At the Regular Board Meeting of June 13, 2019, and in accordance with Government Code section 3547, the Board received for information, the initial re-opener proposal for the 2019-2020 negotiations with the District.

OMTA's Initial Re-Opener Proposal, presented as Exhibit A, is also available for viewing at the Briggs Education Center.

The Board is conducting the legally required public hearing on OMTA's Initial Re-Opener Proposal for the 2019-2020 negotiations.

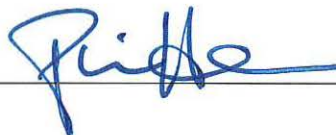
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board conduct a Public Hearing regarding the Ontario-Montclair Teachers Association (OMTA) Initial Re-Opener Proposal for the 2019-2020 Negotiations of the 2019-2022 Successor Agreement with the Ontario-Montclair School District (OMSD).

Approved by: James Q. Hammond, Superintendent




Exhibit A



EXHIBIT A

ONTARIO - MONTCLAIR TEACHERS ASSOCIATION CTA/NEA

417 WEST "E" STREET • ONTARIO, CALIFORNIA 91762
(909) 986-2414 • FAX (909) 983-0585

May 2019

Initial Proposal from the
Ontario-Montclair Teachers Association
to the
Ontario-Montclair School District

For the Master Contract effective July 1, 2019 – June 30, 2022

The Ontario-Montclair Teachers Association has an interest in opening all articles and appendices for negotiations to develop the master contract, which upon ratification by the Association and adoption by the Board of Trustees, will be effective for the 2019-2020 through 2021-2022 school years.

Articles of specific interest are:

Article VII, Special Education

Article VIII, Hours of Work

Article, X, Class Size

Article XVIII, Salary

Article XIX, Compensation for Special Assignment

Article, XX, Fringe Benefits

However, the Association reserves the right to bring forth all additional articles and appendices in which issues of interest arise or where language needs clarification.

(Ref. I 9.2)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BP & AR 0420.4: Charter School Authorization; BP & Exhibit 0420.41: Charter School Oversight; BP & AR 1312.1: Complaints Concerning District Employees; BP & AR 1312.3: Uniform Complaint Procedures; AR 1340: Access to District Records; BB 9323.2 , Exhibit 1, and Exhibit 2: Actions by the Board; BP 3100: Budget; BP & AR 3250: Transportation Fees; BP & AR 3260: Fees and Charges; BP 3510: Green School Operations; BP & AR 3511: Energy and Waste Management; AR 3514: Environmental Safety; BP & AR 3515.4: Recovery for Property Loss or Damage; BP 3540: Transportation; BP & AR 4030: Nondiscrimination in Employment; AR 4161.1; 4361.1: Personal Illness/Injury Leave; BP 4119.22; 4219.22; 4319.22: Dress and Grooming; AR 4261.1: Personal Illness/Injury Leave; AR 5125.2: Withholding Grades, Diploma and Transcripts; BP & AR 5131.2: Bullying; BP & AR 5132: Dress and Grooming; E 5145.6: Parental Notifications; BP & AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction; BP 6142.6: Visual and Performing Arts Education: *(Board Policies and Administrative Regulations are included in the agenda and are provided under separate cover)***

REQUESTED ACTION

Approve the first reading of the presented Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es).

BACKGROUND INFORMATION

In accordance with Agreement the between the California School Boards Association (CSBA) and the District, CSBA provides staff assistance with the revisions of Board Policies (BP), Board Bylaws (BB), Exhibits (E), and Administrative Regulations (AR). The Board routinely adopts and/or modifies policies and regulations, which reflect changes in law and legal references, as well as District philosophy, programs, and practices.

The Superintendent is recommending revisions to the following BPs, ARs, BBs, and Es:

Superintendent's Office

BP & AR 0420.4: Charter School Authorization
BP & Exhibit 0420.41: Charter School Oversight
BP & AR 1312.1: Complaints Concerning District Employees
BP & AR 1312.3: Uniform Complaint Procedures
AR 1340: Access to District Records
BB 9323.2 , Exhibit 1, and Exhibit 2: Actions by the Board

Business Services

BP 3100: Budget
BP & AR 3250: Transportation Fees
BP & AR 3260: Fees and Charges
BP 3510: Green School Operations
BP & AR 3511: Energy and Waste Management
AR 3514: Environmental Safety
BP & AR 3515.4: Recovery for Property Loss or Damage
BP 3540: Transportation

(Ref. I 10.1)

First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as listed

June 27, 2019

Human Resources

BP & AR 4030: Nondiscrimination in Employment
AR 4161.1; 4361.1: Personal Illness/Injury Leave
BP 4119.22; 4219.22; 4319.22: Dress and Grooming
AR 4261.1: Personal Illness/Injury Leave
AR 5125.2: Withholding Grades, Diploma and Transcripts
BP & AR 5131.2: Bullying
BP & AR 5132: Dress and Grooming
E 5145.6: Parental Notifications

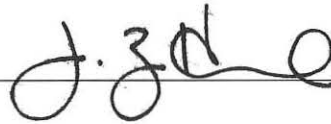
Learning & Teaching

BP & AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction
BP 6142.6: Visual and Performing Arts Education

The recommended revisions have been reviewed, and it is agreed that the revisions apply to the District's current procedures and/or practices. Copies of the proposed revisions are available under separate cover and have been provided to District employee organizations. Additional copies are also available upon request in the Superintendent's Office.

These policies will be presented to the Board of Trustees for second reading and adoption at the July 11, 2019 Regular Meeting of the Board of Trustees.

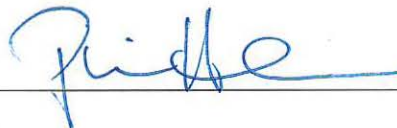
Prepared by: James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BP & AR 0420.4: Charter School Authorization; BP & Exhibit 0420.41: Charter School Oversight; BP & AR 1312.1: Complaints Concerning District Employees; BP & AR 1312.3: Uniform Complaint Procedures; AR 1340: Access to District Records; BB 9323.2, Exhibit 1, and Exhibit 2: Actions by the Board; BP 3100: Budget; BP & AR 3250: Transportation Fees; BP & AR 3260: Fees and Charges; BP 3510: Green School Operations; BP & AR 3511: Energy and Waste Management; AR 3514: Environmental Safety; BP & AR 3515.4: Recovery for Property Loss or Damage; BP 3540: Transportation; BP & AR 4030: Nondiscrimination in Employment; AR 4161.1; 4361.1: Personal Illness/Injury Leave; BP 4119.22; 4219.22; 4319.22: Dress and Grooming; AR 4261.1: Personal Illness/Injury Leave; AR 5125.2: Withholding Grades, Diploma and Transcripts; BP & AR 5131.2: Bullying; BP & AR 5132: Dress and Grooming; E 5145.6: Parental Notifications; BP & AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction; BP 6142.6: Visual and Performing Arts Education.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Contracts for Employment Among Executive Staff: (a) Hector Macias, Assistant Superintendent of Human Resources. Amend the Employment Agreement of Hector Macias, Assistant Superintendent of Human Resources, Effective July 1, 2019; (b) Tamera Lipschultz, Assistant Superintendent of Learning & Teaching. Amend the Employment Agreement of Tamera Lipschultz, Assistant Superintendent of Learning & Teaching, Effective July 1, 2019; (c) Philip Hillman, Chief Business Official. Amend the Employment Agreement of Philip Hillman, Chief Business Official, Effective July 1, 2019.**

REQUESTED ACTION

Approve the Contracts for Employment Among Executive Staff: (a) Hector Macias, Assistant Superintendent of Human Resources. Amend the Employment Agreement of Hector Macias, Assistant Superintendent of Human Resources, Effective July 1, 2019; (b) Tamera Lipschultz, Assistant Superintendent of Learning & Teaching. Amend the Employment Agreement of Tamera Lipschultz, Assistant Superintendent of Learning & Teaching, Effective July 1, 2019; (c) Philip Hillman, Chief Business Official. Amend the Employment Agreement of Philip Hillman, Chief Business Official, Effective July 1, 2019.

BACKGROUND INFORMATION

This agenda item addresses three contracts among the executive staff.

The Assistant Superintendent of Human Resources' agreement was originally entered into on May 21, 2015 and amended on April 6, 2017, and on July 5, 2018. It has been proposed that the contract be renewed for a new four-year term. The new terms to the agreement are as follows: Section two of the Amendment #3 changes the term of the agreement to run from July 1, 2019 to June 30, 2023. This change replaces the prior dates. All other terms remain unchanged.

The Assistant Superintendent of Learning & Teaching's agreement was originally entered into on December 10, 2015 and amended on April 6, 2017, and on July 5, 2018. It has been proposed that the contract be renewed for a new four-year term. The new terms to the agreement are as follows: Section two of the Amendment #3 changes the term of the agreement to run from July 1, 2019 to June 30, 2023. This change replaces the prior dates. All other terms remain unchanged.

The Chief Business Official's agreement was originally entered into on December 12, 2013 and amended on July 3, 2014, and on April 6, 2017, and on July 5, 2018. It has been proposed that the contract be renewed for a new four-year term. The new terms to the agreement are as follows: Section two of the Amendment #4 changes the term of the agreement to run from July 1, 2019 to June 30, 2023. This change replaces the prior dates. All other terms remain unchanged.

Prepared by: James Q. Hammond, Superintendent



Approve the Amendments to the Employment Agreements with the Assistant Superintendent of Human Resources, Assistant Superintendent of Learning & Teaching, and the Chief Business Official.

June 27, 2019

FINANCIAL IMPLICATIONS

There are no fiscal implications beyond those stated in previous agreements/amendments as these amendments simply extend the term for each of the executive staff.

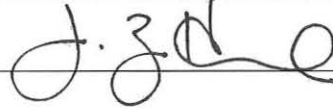
Reviewed by: Phil Hillman, Chief Business Official _____



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Contracts for Employment Among Executive Staff: (a) Hector Macias, Assistant Superintendent of Human Resources. Amend the Employment Agreement of Hector Macias, Assistant Superintendent of Human Resources, Effective July 1, 2019; (b) Tamera Lipschultz, Assistant Superintendent of Learning & Teaching. Amend the Employment Agreement of Tamera Lipschultz, Assistant Superintendent of Learning & Teaching, Effective July 1, 2019; (c) Philip Hillman, Chief Business Official. Amend the Employment Agreement of Philip Hillman, Chief Business Official, Effective July 1, 2019.

Approved by: James Q. Hammond, Superintendent _____



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Renewal of Superintendent's Employment Agreement Effective July 1, 2019**

REQUESTED ACTION

Approve the renewal of Superintendent's Employment Agreement, Effective July 1, 2019.

BACKGROUND INFORMATION

In accordance with Board Policy 2121, the Board of Trustees annually reviews the Superintendent's Employment Agreement and considers renewing the Agreement for a new term of four years. The Board's consideration of renewal is accomplished in concert with the Board's annual evaluation of the Superintendent.

The current contract for the Superintendent was first drafted in 2012 with five (5) subsequent amendments approved by the Board in the years after. Over the multiple amendments, various compensation components have increased, decreased, been eliminated or have sunset (expired).

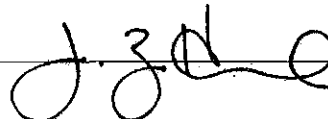
The proposed contract for 2019 adjusts those prior fluctuations in compensation by eliminating the current expense and auto allowances, which totals \$19,500 annually, and shifting \$15,324 of that amount to increase the current base salary to a proposed base salary of \$315,000. As a partial offset, this lowers the annual fiscal obligation by approximately \$4,176.

To further offset the current agreement's inability to no longer reimburse the Superintendent for employee contributions to STRS since 2015 (approximately \$32,560 annually), the proposed contract eliminates the current allocation for supplemental term life insurance and adds an allocation of \$2,500 per month for a universal or whole life insurance policy beginning July 1, 2019. This is a partial offset, and lower fiscal obligation, of approximately \$12,544 over the term of the proposed contract.

The 2013 amendment to the current agreement provided no limited cap when paying out unused and accrued sick leave upon the Superintendent's separation from the District. The 2015 amendment to the current agreement lowered that payout provision to not exceed one year of unused and accrued sick leave upon separation from the District, with the option to annually cash-out up to 40 unused and accrued sick leave days. Without changing the sick leave allocation formula established in the Superintendent's 2011 and 2012 Agreements, the proposed contract would increase the payout provision of unused and accrued sick leave at time of separation to two (2) years, and increase the option to annually cash-out up to 50 unused and accrued sick leave days.

There is no increase to the fiscal obligations from the current agreement to the proposed contract related to vacation, longevity, health and pension benefits, except for the extension of an additional year of employment and related compensation.

Prepared by: James Q. Hammond, Superintendent



Renewal of Superintendent's Employment Agreement Effective July 1, 2019

June 27, 2019

FINANCIAL IMPLICATIONS

The proposed contract has a lower amount of one-time fiscal obligations compared to the 2012 Agreement, and subsequent amendments. There is no increased ongoing fiscal obligations within the proposed contract compared to the 2012 Agreement, and subsequent amendments, except for the Superintendent's discretion to elect up to 10 additional unused and accrued sick leave days annually and the extension of an additional year of employment and related compensation.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the renewal of Superintendent's Employment Agreement, Effective July 1, 2019.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Adoption of Resolution 2018-19-40, Establishing Committed Fund Balance in the General Fund

REQUESTED ACTION

Approve the Adoption of Resolution 2018-19-40, Establishing Committed Fund Balance in the General Fund.

BACKGROUND INFORMATION

Governmental Accounting Standards Board's (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the classifications of fund balance based on the focus of the constraints placed on the use of current fund balance. The Statement also identifies the governmental fund type definitions. This Statement of Position addresses only the fund balance classifications and reporting.

The requirements of GASB 54 are applicable to all local governments. Implementation was required for the first fiscal year ending June 30, 2011.

In governmental funds, local government should identify fund balance separately based on a hierarchy of the constraints placed on the use of the financial resources within governmental funds. A local government will classify its fund balances into one of up to 5 classifications: nonspendable, restricted, committed, assigned, and unassigned. While some of the GASB 54 classifications are similar in nature to the classifications under pre-GASB Statement No. 54, the focus is different, and thus, what is classified into these classifications may be different.

Fund balance will be displayed in the following classifications depicting the relative strength of the spending constraints placed on the purposes for which resources can be used:

- *Nonspendable fund balance*—amounts that are not in a spendable form (such as inventory) or are required to be maintained intact
- *Restricted fund balance*—amounts constrained to specific purposes by their providers (such as grantors and higher levels of government), through constitutional provisions, or by enabling legislation
- *Committed fund balance*—amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint
- *Assigned fund balance*—amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority

Adoption of Resolution 2018-19-40, Establishing Committed Fund Balance in the General Fund
June 27, 2019

- *Unassigned fund balance*—amounts that are available for any purpose; these amounts are reported only in the general fund.

A Public Hearing regarding the proposed 2019-2020 Fund Balances Above the Minimum Recommended Reserve for Economic Uncertainties was held on June 13, 2019. Resolution 2018-19-40, Establishing Committed Fund Balance in the General Fund (Exhibit A), indicates the commitment amounts in the 2019-2020 Adopted General Fund.

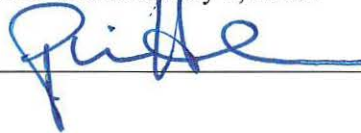
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

The 2019-2020 Adopted Budget of the Ontario-Montclair School District indicates there will be \$40,314,285 of projected reserves available in the General Fund as of July 1, 2019.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the adoption of Resolution 2018-19-40, Establishing Committed Fund Balance in the General Fund.

Approved by: James Q. Hammond, Superintendent



Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

Resolution No. 2018-19-40

ESTABLISHING COMMITTED FUND BALANCE IN THE GENERAL FUND

WHEREAS, the Board of Trustees is the highest decision-making authority for the District; and,

WHEREAS, the Board of Trustees will adhere to the reporting requirements as set forth by Governmental Accounting Standards Board (GASB) Statement 54 Fund Reporting and Governmental Fund Type Definitions; and

WHEREAS, the Board of Trustees has adopted Administrative (AR) Regulation 3460 that provides for committing funds for specific purposes; and

WHEREAS, the 2019-2020 Adopted Budget of the Ontario-Montclair School District indicates there will be projected reserves available in the General Fund as of July 1, 2019; and

WHEREAS, the Board of Trustees of the Ontario-Montclair School District seeks to reserve for various specified purposes; and

NOW, BE IT THEREFORE RESOLVED, that the Ontario-Montclair School District Board of Trustees authorizes the commitment of a total of \$40,314,285 in the General Fund Balance with the adoption of the 2019-2020 Adopted Budget for:

Board Policy (3100) Reserve	\$ 37,967,459
Targeted Site Program Carryover	19,715
CSEA Professional Growth Funds	44,379
Site Discretionary Carryover	2,107,344
Site Donation Carryover	149,373
OMTA Teacher Initiated Funds	<u>26,015</u>
Total Committed Funds	\$ 40,314,285

PASSED AND ADOPTED the 27th day of June 2019, by the Board of Trustees of the Ontario-Montclair School District of San Bernardino County, California.

I, Kristen Brake, Clerk of the Board of Trustees, Ontario-Montclair School District, County of San Bernardino, do hereby certify the foregoing to be a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at its regular meeting place on June 27, 2019, which action is contained in the minutes of the meeting of said Board.

Kristen Brake, Board Clerk

Date

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Adoption of the 2019-2020 Ontario-Montclair School District Budget** (*Additional Supporting Information Available Under Separate Cover*)

REQUESTED ACTION

Approve the adoption of the 2019-2020 Ontario-Montclair School District Budget (*Additional Supporting Information Available Under Separate Cover*).

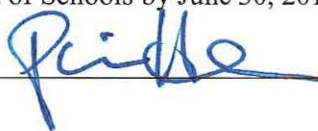
BACKGROUND INFORMATION

Pursuant to Education Code 42127, on or before July 1 of each year, the governing board of each school district shall:

1. Hold a public hearing on the budget to be adopted for the subsequent fiscal year. The agenda for that hearing shall be posted at least 72 hours prior to the public hearing and shall include the location where the budget will be available for public inspection. A public hearing for the 2019-2020 Ontario-Montclair School District Budget was held during the June 13, 2019 Board meeting.
2. Adopt a budget. Not later than five days after that adoption or by July 1, whichever occurs first, the governing board shall file that budget with the County Superintendent of Schools.
3. The budget must meet the criteria and standards review (ADA projection, deficit spending, reserve levels, etc.) as adopted by the State Board.
4. The adopted budget must allow the District to meet its financial obligations (i.e. the three percent fund balance requirement) during the fiscal year and is consistent with a financial plan that will enable the District to satisfy its multi-year financial commitments.

The Budget presents a revenue and expenditure plan for the fiscal year 2019-2020 (presented under separate cover as Exhibit A). This report must be approved and certified by the Governing Board and submitted to the San Bernardino County Superintendent of Schools by June 30, 2019.

Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

Preparing and presenting the proposed 2019-2020 Ontario-Montclair School District Budget has no direct financial impact. It is an estimate of the 2019-2020 revenues and expenditures reflecting the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

Adoption of the 2019-2020 Ontario-Montclair School District Budget *(Additional Supporting Information Available Under Separate Cover)*

June 27, 2019

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the adoption of the 2019-2020 Ontario-Montclair School District Budget *(Additional Supporting Information Available Under Separate Cover)*.

Approved by: James Q. Hammond, Superintendent



Information/Correspondence

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

June 27, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Parent Stakeholder Input on Programs for English Learners by Parents of Students in the English Learner Programs in the Ontario-Montclair School District**

REQUESTED ACTION

Receive for information the Parent Stakeholder Input on Programs for English Learners by Parents of Students in the English Learner Programs in the Ontario-Montclair School District.

BACKGROUND INFORMATION

Board Policy 6174 states, "The Board of Trustees intends to provide English learners with challenging curriculum and instruction that develop proficiency in English as rapidly and effectively as possible while facilitating student achievement in the district's regular course of study." It further states, "The Superintendent or designee shall encourage parent/guardian and community involvement in the development, implementation, and evaluation of English language development programs."

To comply with this Board Policy, the District supports two committees, the District English Learner Parent Advisory Committee (DELPAC) and the District English Learner Advisory Committee (DELAC). The DELPAC is comprised of a majority of parents of students in the English learner programs and the DELAC is parent and community driven to address various English learner topics. Both committees met throughout the year to provide input into the development of the annual Local Control Accountability Plan (LCAP), Title III English learner programs and the Federal LCAP Addendum:

- DELPAC: March 7, 2019 and May 8, 2019
- DELAC: September 12, 2018, December 12, 2018, February 13, 2019 and April 10, 2019

The areas of input English learner parents gave are a result of the Annual Update and revision of the 2017-2020 Local Control and Accountability Plan (LCAP) goals, actions, and Title III programs for English learners (ELs) and Long Term English Learners (LTELs) and development of the federal LCAP Addendum as follows:

- Provide academic intervention support for ELs, especially LTELs.
- Monitor student progress towards and after reclassification.
- Provide English learner parent workshops on reclassification, understanding of EL programs and high school A-G requirements.
- Build family-friendly school culture through cultural proficiency staff trainings.
- Promote English learner parent involvement at site and District levels.
- Create resources on the OMSD webpage for English learner identification, programs, state assessment and reclassification.
- Support parent-to-parent trainings to increase parent involvement and capacity.
- Maintain two-way communication for parents of ELs in their primary language.
- Expand participation of Kindergarten and 8th-grade students in the District's Pathway Seal of Biliteracy award program.

(Ref. M 1.1)

Parent Stakeholder Input on Programs for English Learners by Parents of Students in the English Learner Programs in the Ontario-Montclair School District

June 27, 2019

The Board of Trustees recognizes parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. Implementation of the input gathered has begun and will drive the development of meaningful opportunities for parents/guardians to be involved in district and school activities, contribute in advisory, decision-making, and advocacy roles, and participate in activities which support students.

Additionally, the input gathered during the District-wide input process has been utilized in the drafting and development of the annual Local Control Accountability Plan (LCAP), Title III English learner programs and federal LCAP Addendum.

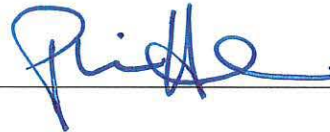
Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching:



FINANCIAL IMPLICATIONS

None for information presented.

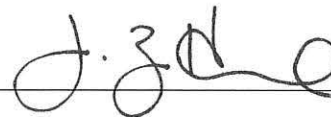
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive for information the Parent Stakeholder Input on Programs for English Learners by Parents of Students in the English Learner Programs in the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent





Ontario-Montclair School District
Superintendent's Office
950 West "D" Street Ontario, CA 91762
Office: (909) 418-6445 Fax: (909) 459-2542



E-mail: info@omsd.net